



# BOROUGH OF RUSHMOOR

To the Mayor and Members of the Council,

**YOU ARE HEREBY SUMMONED** to attend a Meeting of the Council to be held at the Council Offices, Farnborough on **Thursday, 22nd June, 2017 at 7.00 pm** for the transaction of the business set out on the Agenda given below.

## A G E N D A

1. **MINUTES**

To confirm the Minutes of the Annual Meeting of the Council held on 23rd May, 2017 (copy Minutes attached).

2. **MAYOR'S ANNOUNCEMENTS**

3. **RUSHMOOR COMMUNITY AWARD 2017**

The Mayor to present the Rushmoor Community Award 2017 to Mr. Michael Mills and Mrs. Caroline Mills in recognition of their contribution to the community and involvement in Scouting, the Aldershot Branch of the Royal British Legion and the Aldershot Branch of the Royal Navy Association.

4. **STANDING ORDER 8 - QUESTIONS**

To receive any questions by Members submitted in pursuance of Standing Order 8 (3).

5. **RECOMMENDATION OF THE CABINET - CHANGES TO THE BUDGET**

To receive a Report (copy attached – Annex 1), with proposals to vary the 2017/18 Capital Programme to reflect two projects that have been agreed by the Cabinet. The Leader of the Council (Cllr. D.E. Clifford) will introduce this item.

6. **QUESTIONS FOR THE CABINET**

To receive any questions by Members to Cabinet Members submitted in accordance with the Procedure Note.

7. **REPORTS OF CABINET AND COMMITTEES**

To receive and ask questions on the Reports of the following Meetings (copy reports attached):

**Cabinet**

2nd May, 2017  
30th May, 2017

**Committees**

Development Management  
Development Management  
Licensing and General Purposes

26th, April 2017  
24th May, 2017  
25th May, 2017

8. **REPORTS OF POLICY AND REVIEW PANELS**

To note the Reports of the following meetings of the Policy and Review Panels (copy reports attached):

Community  
Borough Services  
Environment  
Leisure and Youth  
Environment

6th April, 2017  
10th April, 2017  
11th April 2017  
5th June, 2017  
6th June, 2017

A.E. COLVER  
Head of Democratic and Customer Services

Council Offices  
Farnborough  
Hampshire GU14 7JU

Wednesday 14 June 2017

## BOROUGH OF RUSHMOOR

**ANNUAL MEETING OF THE COUNCIL** held at the Council Offices,  
Farnborough on Tuesday, 23rd May, 2017 at 7.00 p.m.

THE WORSHIPFUL THE MAYOR (CR. SOPHIA CHOUDHARY, L.L.B.)  
THE DEPUTY MAYOR (CR. S.J. MASTERSON)

CR. MRS. D.B. BEDFORD	CR. A. JACKMAN, B.Sc.
CR. D.M.T. BELL	CR. B. JONES, M.Sc., A.R.C.S.,
a CR. T.D. BRIDGEMAN, B.A. (Hons.)	M.N.E.I.M.M.E., C.Eng., M.I.E.T.,
CR. J.B. CANTY	M.B.C.S., C.I.T.P.
CR. SUE CARTER	CR. G.B. LYON, B.A. (Oxon)
CR. M.S. CHOUDHARY, M.A.	CR. J.H. MARSH, C.Eng., M.I.Mech.E.
CR. D.E. CLIFFORD, M.P.A., M.C.M.I.	a CR. MARINA MUNRO
CR. R. COOPER	CR. K.H. MUSCHAMP
CR. LIZ CORPS, N.N.D., A.T.D.	CR. A.R. NEWELL
CR. A.H. CRAWFORD, J.P., B.Sc.,	CR. J.J. PREECE
A.R.C.S., Dip.Man. (Open).	a CR. M.J. ROBERTS, B.Sc., F.R.S.A.
CR. P.I.C. CRERAR, B.A. (Hons.),	CR. P.F. RUST, A.I.M.E.E., M.I.S.M.
M.Arch., M.A.	CR. M.L. SHEEHAN
CR. K. DIBBLE, M.A.F.M., B.I.F.M.	CR. M.D. SMITH
CR. SUE DIBBLE	CR. M. STAPLEHURST
CR. R.L.G. DIBBS	CR. L.A. TAYLOR
CR. JENNIFER M. EVANS, B.Sc.,	CR. P.G. TAYLOR, A.C.I.B.
M.Sc.	CR. M.J. TENNANT, B.Sc.
CR. D.S. GLADSTONE	CR. B.A. THOMAS
CR. C.P. GRATTAN	CR. JACQUI VOSPER
CR. BARBARA J. HURST, B.A., M.A.	CR. J.E. WOOLLEY, B.Sc., L.L.B., M.A.

Honorary Alderman C. Balchin J.P.  
Honorary Alderman R.J. Debenham, M.B.E.  
Honorary Alderman R.J. Kimber  
Honorary Alderman G.J. Woolger

Apologies for absence were submitted on behalf of Crs. T.D. Bridgeman, Marina Munro and M.J. Roberts.

### **THE MAYOR (CR. JACQUI VOSPER) IN THE CHAIR**

The Meeting commenced with Prayers led by the Mayor's Chaplain, Reverend Steve Stewart.

The Mayor extended a warm welcome to all those present.

## 1. ELECTION OF THE MAYOR OF THE BOROUGH -

Nominations were invited for the election of the Mayor of the Borough for the Municipal Year 2017/18. It was MOVED by Cr. M.L. Sheehan; SECONDED by Cr. K. Dibble - That Cr. Sophia Choudhary be elected Mayor of the Borough to hold office until the Annual Meeting of the Council in 2018.

**RESOLVED unanimously:** That Councillor **SOPHIA CHOUDHARY** be elected Mayor of the Borough to hold office until the Annual Meeting of the Council in 2018.

The Mayor then made her Declaration of Acceptance of Office in accordance with Section 83 of the Local Government Act, 1972 and took the Chair.

### THE MAYOR (CR. SOPHIA CHOUDHARY) IN THE CHAIR

The Mayor extended a warm welcome to all those present and particularly the new Chief Executive, Mr. Paul Shackley, who was attending his first Council Meeting.

The Mayor expressed her pleasure at the honour and privilege of being elected Mayor of Rushmoor. She thanked her proposer and seconder and the Council for supporting her nomination. She then proceeded to signify the appointment of Miss. Attika Choudhary as Mayoress. She also signified the appointment of the Reverend Steve Stewart as the Mayor's Chaplain.

The Mayor stated that she could not have achieved the honour of being elected Mayor without the support of her family, friends and the residents of Rushmoor and she intended to carry out her civic duties with energy, commitment and pride. She spoke of the values learned from her parents; that life was not about one's name or status but what one got done and that more could be achieved when working with others and that challenges should be taken on to make a real difference in people's lives. The Mayor looked forward to the Mayoral Year before her and intended making working together her theme throughout her Mayoral year and would look for opportunities to play a part in further strengthening partnerships, tolerance and understanding throughout the community, including amongst young people and between faiths.

The Mayor then stated that the charities she would be supporting during the year would be the Alzheimer Café Farnborough, Creating Futures Charity and Parkside (Aldershot and District Learning Disability).

The Mayor concluded by thanking the Council once again for the honour conferred upon her and promised to do her very best in her new role as First Citizen of the Borough.

## 2. VOTE OF THANKS -

It was MOVED by Cr. M.J. Tennant; SECONDED by Cr. A.H. Crawford and

**RESOLVED:** That the Council place on record its appreciation of the excellent service rendered by Cr. Jacqui Vosper and Miss. Amanda Mullard-Hicks as Mayor and Mayoress of the Borough during the Municipal Year 2016/17.

The Mayor then presented an illuminated scroll to Cr. Vosper, together with a past Mayor's Badge. The Mayor also presented a past Mayoress' Badge to Miss. Mullard-Hicks. Several Members then spoke in tribute of the excellent service given by Cr. Vosper as Mayor of the Borough.

In response, Cr. Vosper thanked Crs. Tennant and Crawford for their kind words and the Council for having elected her Mayor of the Borough.

Cr. Vosper spoke of her enjoyable Mayoral Year and said it had been an honour to be the Mayor of the Borough. She paid tribute to the wonderful support she had received from her Mayoress, Miss. Amanda Mullard-Hicks.

Cr. Vosper then spoke of the many engagements she had attended during the year, including visits to schools, voluntary groups, Military events and sports clubs and associations. Cr. Vosper thanked all the members of her Charity Fundraising Committee who had assisted in raising funds for the nominated charities for her Mayoral Year: the Brain Tumour Charity, Broadhurst Welcome Home Community and the Leah Wigmore Melanoma Research Fund and that in excess of £20,000 had been raised.

Cr. Vosper thanked Members and officers for their support during her Mayoral year and particularly mentioned former Chief Executive – and now Honorary Freeman of the Borough - Mr. Andrew Lloyd, for his advice and guidance, which she had gratefully appreciated.

Cr. Vosper concluded by wishing the new Mayor, Mayoress and Deputy Mayor well in the year ahead of them.

### 3. **ELECTION OF DEPUTY MAYOR –**

The Mayor invited nominations for the election of the Deputy Mayor of the Borough. It was MOVED by Cr. M.D. Smith; SECONDED by Cr. J.H. Marsh – That Cr. S.J. Masterson be elected Deputy Mayor of the Borough to hold office until the Annual Meeting of the Council in 2018.

**RESOLVED unanimously:** That Councillor **STEPHEN JOHN MASTERSON** be elected Deputy Mayor of the Borough to hold office until the Annual Meeting of the Council in 2018.

The Mayor congratulated Cr. Masterson and invested him with the Deputy Mayor's Badge. Cr. Masterson then made his Declaration of Acceptance of Office.

The Deputy Mayor thanked the Council for the confidence placed in him and he pledged his support to the Mayor and Mayoress in the coming year.

### 4. **MINUTES –**

It was MOVED by Cr. K.H. Muschamp; SECONDED by Cr. D.E. Clifford and

**RESOLVED:** That the Minutes of the Ordinary Meeting of the Council held on 20th April, 2017 (copy having been circulated previously) be taken as read, approved and signed as a correct record.

**5. RETURNING OFFICER'S REPORT –**

The Returning Officer, Mr. I. Harrison, submitted his report (as set out in the appendix to these Minutes) on the results of the St. John's Ward Election held on Thursday, 4th May, 2017.

The Mayor welcomed Cr. Jonathan Canty to his first meeting in the Council Chamber following the election.

**RESOLVED:** That the report be noted.

**6. MAYOR'S COMMUNICATIONS –**

The Mayor advised the Council that she proposed to hold a number of events during her Mayoral Year. These would include a Charity Golf Day on 15th September, 2017, two Mayoress' Afternoon Tea events and a Charity Ball on 9th March, 2018.

**7. APPOINTMENT OF THE LEADER OF THE COUNCIL –**

It was **MOVED** by Cr. P.G. Taylor; **SECONDED** by Cr. M.L. Sheehan - That Cr. D.E. Clifford be appointed Leader of the Council for the Municipal Year 2017/18.

There voted **FOR:** 23; **AGAINST:** 0 and the Motion was **DECLARED CARRIED.**

**8. APPOINTMENTS 2017/18 –**

It was **MOVED** by Cr. Barbara Hurst and **SECONDED** by Cr. D.E. Clifford –

**(1) Appointment of Cabinet Members –**

That it be noted that the following appointments of Cabinet Members and the Deputy Leader of the Council for the Municipal Year 2017/18 had been made by the Leader of the Council:

- Cr. Barbara Hurst – Health and Housing Portfolio
- Cr. G.B. Lyon – Concessions and Community Support Portfolio
- Cr. K.H. Muschamp – Business, Safety and Regulation Portfolio and Deputy Leader of the Council
- Cr. M.L. Sheehan – Leisure and Youth Portfolio
- Cr. P.G. Taylor – Corporate Services Portfolio
- Cr. M.J. Tennant – Environment and Service Delivery Portfolio

(2) **Committees and Policy and Review Panels –**

That the appointments to Committees and the Policy and Review Panels for the 2017/18 Municipal Year be approved, in accordance with the allocations to achieve political balance indicated below:

(a) **COMMITTEES –**

**DEVELOPMENT MANAGEMENT**

**Voting Members**

Conservative: 7

Labour: 3

UKIP: 1

Cr. Mrs. D.B. Bedford  
Cr. R. Cooper  
Cr. P.I.C. Crerar  
Cr. D.S. Gladstone  
Cr. J.H. Marsh  
Cr. A.R. Newell  
Cr. B.A. Thomas

Cr. Sue Dibble  
Cr. Jennifer Evans  
Cr. C.P. Grattan

Cr. D.M.T. Bell

**Standing Deputies**

Conservative:

Labour:

Cr. S.J. Masterson

Cr. P.F. Rust

**NOTE:** The Environment and Service Delivery Portfolio Holder is to be an ex officio non-voting member of the Development Management Committee.

**LICENSING AND GENERAL PURPOSES**

**Voting Members**

Conservative: 8

Labour: 3

Cr. Sue Carter  
Cr. Sophia Choudhary  
Cr. Liz Corps  
Cr. A. Jackman  
Cr. S.J. Masterson  
Cr. M.D. Smith  
Cr. Jacqui Vosper  
Cr. J.E. Woolley

Cr. Jennifer Evans  
Cr. B. Jones  
Cr. L.A. Taylor

(b) **POLICY AND REVIEW PANELS –**

**BOROUGH SERVICES**

Conservative: 6

Cr. R.L.G. Dibbs  
Cr. S.J. Masterson  
Cr. Marina Munro  
Cr. A.R. Newell  
Cr. B.A. Thomas  
One vacancy

Labour: 2

Cr. T.D. Bridgeman  
Cr. A.H. Crawford

UKIP: 1

Cr. M. Staplehurst

**COMMUNITY**

Conservative: 6

Cr. M.S. Choudhary  
Cr. R. Cooper  
Cr. J.H. Marsh  
Cr. S.J. Masterson  
Cr. Marina Munro  
Cr. M.D. Smith

Labour: 3

Cr. J.J. Preece  
Cr. M.J. Roberts  
Cr. P.F. Rust

**CORPORATE SERVICES**

Conservative: 6

Cr. M.S. Choudhary  
Cr. R.L.G. Dibbs  
Cr. D.S. Gladstone  
Cr. Jacqui Vosper  
Cr. J.E. Woolley  
One vacancy

Labour: 2

Cr. B. Jones  
Cr. P.F. Rust

UKIP: 1

Cr. D.M.T. Bell

**ENVIRONMENT**

Conservative: 6

Cr. Mrs. D.B. Bedford  
Cr. J.B. Canty  
Cr. Sophia Choudhary  
Cr. D.S. Gladstone  
Cr. A. Jackman  
Cr. Marina Munro

Labour: 3

Cr. K. Dibble  
Cr. C.P. Grattan  
Cr. J.J. Preece



## LEISURE AND YOUTH

Conservative: 6

Labour: 3

Cr. Mrs. D.B. Bedford

Cr. T.D. Bridgeman

Cr. J.B. Canty

Cr. Sue Dibble

Cr. Sue Carter

Cr. L.A. Taylor

Cr. Liz Corps

Cr. P.I.C. Crerar

Cr. J.H. Marsh

- (3) That the appointments of the Chairman and Vice-Chairman of the following Committees be approved as set out below:

### **Development Management**

Chairman - Cr. B.A. Thomas

Vice-Chairman - Cr. J.H. Marsh

### **Licensing and General Purposes**

Chairman - Cr. A. Jackman

Vice-Chairman - Cr. J.E. Woolley

- (4) That the appointments to the Management Boards for Council Trusts for the Municipal Year 2017/18 be approved as follows, and that each Management Board be authorised to make decisions on behalf of the Council by majority vote:

### **The Aldershot Recreation Ground Trust**

Cr. Mrs. D.B. Bedford      Cr. K. Dibble      Cr. A.R. Newell

Standing Deputy: Cr. T.D. Bridgeman

### **King George's Field, Farnborough Trust**

Cr. R.L.G. Dibbs      Cr. B. Jones      Cr. P.G. Taylor

Standing Deputy: Cr. L.A. Taylor

### **The Alfred Henry Goode Will Trust**

Cr. D.E. Clifford      Cr. A.H. Crawford      Cr. K.H. Muschamp

Standing Deputy: Cr. B. Jones

There voted FOR: 22; AGAINST: 0 and the Motion was **DECLARED CARRIED.**

The Meeting closed at 8.00 p.m.

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ANNUAL COUNCIL MEETING – 23RD MAY, 2017

ST. JOHN'S WARD ELECTION  
4TH MAY, 2017

REPORT OF THE RETURNING OFFICER

<b>No. of Electors</b> 5227	<b>No. of Ballots Completed</b> 1630	<b>Percentage</b> 31.2%
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**RESULT OF POLL**

<b>Surname</b>	<b>Other Names</b>	<b>Total No. of Votes</b>
<b>CANTY</b>	Jonathan Bartholomew	870
<b>FRASER-FLEMING</b>	Charles Dennis	190
<b>GADSBY</b>	Suzan Dawn	262
<b>HARDING</b>	Christopher John	305

**Candidate Elected**  
JONATHAN BARTHOLOMEW CANTY

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**COUNCIL MEETING – 22ND JUNE 2017**

**AGENDA ITEM NO. 5**

**CHANGES TO THE BUDGET**

**1. INTRODUCTION**

- 1.1 The Constitution provides that, when significant changes are proposed to the Budget, the Council needs to approve the change. This Report sets out proposals to vary the 2017/18 Capital Programme to reflect two projects that have been agreed by the Cabinet which were not identified in the approved Capital Programme.
- 1.2 The proposals from the Cabinet relate to some works at Manor Park and the potential acquisition of commercial property. The Cabinet is seeking a variation to the Budget of £1.8 million, which will cover the costs of the proposals.
- 1.3 The proposed variations meet the Council's criteria for capital expenditure in its Financial Strategy for the cost of asset improvement and for investment in property to generate revenue.

**2. RECOMMENDATION**

- 2.1 The Council is recommended to approve the variation of £1.8 million to the 2017/18 Budget.

CLLR. D.E. CLIFFORD  
(LEADER OF THE COUNCIL)

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# CABINET

***Tuesday, 2nd May, 2017 at 7.00 p.m.***  
***at the Council Offices, Farnborough***

Councillor D.E. Clifford (Leader of the Council)  
Councillor K.H. Muschamp (Deputy Leader and Business, Safety and  
Regulation Portfolio Holder)

Councillor Sue Carter (Leisure and Youth Portfolio Holder)  
Councillor Barbara Hurst (Health and Housing Portfolio Holder)  
Councillor G.B. Lyon (Concessions and Community Support Portfolio Holder)  
Councillor P.G. Taylor (Corporate Services Portfolio Holder)  
Councillor M.J. Tennant (Environment and Service Delivery Portfolio Holder)

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **16th May, 2017**.

1. **MINUTES –**

The Minutes of the meeting of the Cabinet held on 4th April, 2017 were confirmed and signed by the Chairman.

2. **APPLICATIONS FOR DISCRETIONARY RATE RELIEF –**  
(Councillor G.B. Lyon, Concessions and Community Support Portfolio Holder)

The Cabinet considered the Head of Financial Services' Report No. FIN1718, which set out details of applications for rate relief from the Aldershot Town FC Community Trust (Unit No. 3, No. 48 Camp Road, Farnborough) and Places for People Leisure (Farnborough Leisure Centre, Westmead, Farnborough and Aldershot Pools Complex, Guildford Road, Aldershot).

**The Cabinet RESOLVED** that

- (i) 20% top-up discretionary relief be awarded to the Aldershot Town FC Community Trust from 12th December, 2016 to 31st March, 2022; and
- (ii) 100% discretionary relief be awarded to Places for People Leisure from 1st April, 2017 to the end of the current contract, due to expire in February 2019.

3. **STREET CLEANSING AND WEED CONTROL – STAFFING –**  
(Councillor M.J. Tennant, Environment and Service Delivery Portfolio Holder)

The Cabinet considered the Head of Community and Environment Services' Report No. COMM1711, which set out a request for additional staff resources to provide an increased level of monitoring of street cleansing and weed control. Members were informed that the new waste, recycling, street cleansing, public conveniences and grounds maintenance contract would provide for a specification for street cleansing

that was based on performance as opposed to frequency, as with the previous contract. It would also include the treatment of weeds on the public highway and both of these elements would require a greater level of monitoring than previously.

**The Cabinet RESOLVED** that

- (i) the staffing proposals, as set out in the Head of Community and Environmental Services' Report No. COMM1711, be approved; and
- (ii) a supplementary estimate of £12,000 per annum be approved.

4. **HOUSING WHITE PAPER – RESPONSE TO CONSULTATION –**  
(Councillor Barbara Hurst, Health and Housing and Councillor M.J. Tennant, Environment and Service Delivery)

The Cabinet considered the Head of Planning's Report No. PLN1709, which had been prepared jointly with the Head of Environmental Health and Housing and sought agreement to submit comments on the Government's Housing White Paper: Fixing Our Broken Housing Market. Appendix A to the Report set out the proposed detailed response and Appendix B set out a proposed response to: Planning and Affordable Housing for Build to Rent which, although part of the White Paper, was subject to a separate consultation. Members heard that the White Paper was intended to provide a long term strategy to build the homes needed nationally and to address people's housing needs and aspirations in the shorter term.

The Cabinet was in broad agreement with the proposed response but made a number of suggestions of where the response should be altered. These were mainly around whether the previous track record of developers should be considered when dealing with planning applications and it was agreed that the response should be altered to state that the Council would be open to this, subject to the mechanism by which this would be delivered. Members also discussed the issue of classifying starter homes as affordable housing.

**The Cabinet RESOLVED** that the Council make representations on the Government's Housing White Paper: Fixing Our Broken Housing Market, as set out in Appendix A to Head of Planning's Report No. PLN1709 (as amended at the meeting) and the Planning and Affordable Housing for Build to Rent consultation, as set out in Appendix B.

5. **ADOPTION OF PUBLIC SPACES PROTECTION ORDERS –**  
(Councillor K.H. Muschamp, Business, Safety and Regulation Portfolio Holder)

The Cabinet considered the Head of Environmental Health and Housing's Report No. EHH1717, which proposed the adoption of Public Spaces Protection Orders (PSPOs) for Aldershot and Farnborough, following a period of public consultation. Members were reminded that the purpose of the Orders was to control individuals or groups committing anti social behaviour in a public space. It was explained that the consultation had generated 225 responses and that any concerns raised during the process had been addressed in the preparation of the draft Orders. Responses



showed a high level of general support for the proposals.

The Cabinet asked several questions in relation to the proposed Orders and discussed issues including how the effectiveness of the Orders would be scrutinised, residents' perception of current crime levels and whether the Police and the Council currently had sufficient expertise and capacity to enforce the Orders effectively.

**The Cabinet RESOLVED** that the Public Spaces Protection Orders, as set out in the Head of Environmental Health and Housing's Report No. EHH1717, be approved.

**6. ADOPTION OF ARTICLE 4 DIRECTION ORDER FOR EMPLOYMENT LAND –**  
(Councillor M.J. Tennant, Environment and Service Delivery Portfolio Holder)

The Cabinet considered the Head of Planning's Report No. PLN1708, which sought approval to confirm a non immediate Article 4 Direction to withdraw permitted development rights related to the change of use of offices, light industrial units and storage or distribution units to residential use within the Strategic Employment Sites and Locally Important Employment Sites identified within the draft Rushmoor Local Plan, following a period of public consultation. The Direction would require developers to make a planning application for the conversion of offices, light-industrial units and storage or distribution units to residential use.

The Cabinet was supportive of protecting strategic employment land in the Borough, especially in light of local businesses reporting a shortage of suitable, available commercial space.

**The Cabinet RESOLVED** that the confirmation of the Article 4 Direction, under the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended), as set out in the Head of Planning's Report No. PLN1708, be approved.

**7. EXCLUSION OF THE PUBLIC –**

**RESOLVED:** That, taking into account the public interest test, the public be excluded from the meeting during the discussion of the under mentioned item to avoid the disclosure of exempt information within the paragraph of Schedule 12A to the Local Government Act, 1972 indicated against the item:

<b>Report Para. No.</b>	<b>Schedule 12A Para. No.</b>	<b>Category</b>
8	3	Information relating to financial or business affairs

**THE FOLLOWING ITEM WAS CONSIDERED  
IN THE ABSENCE OF THE PUBLIC**

8. **APPLICATION FOR SECTION 49 REMISSION OF NON-DOMESTIC RATES –**  
(Councillor G.B. Lyon, Concessions and Community Support Portfolio Holder)

The Cabinet considered the Head of Financial Services' Exempt Report No. FIN1719, which set out an application for the remission of non-domestic rates on the grounds of hardship.

Members assessed the application from Dr. Hema Rajah, North Lane Dental Surgery, No. 38 North Lane, Aldershot, taking into account the evidence of financial hardship supplied and whether it was in the interests of local taxpayers to subsidise the business. The Cabinet took into account the nature and circumstances of the business and the availability of alternative facilities in the area.

The Cabinet Member for Concessions and Community Support and the local Ward Councillors had visited the premises to discuss the application with Dr. Rajah. The Cabinet discussed the application and, taking into account that the applicant was currently in the process of bidding for NHS contracts that would make the business financially sustainable in the future, felt that support should be offered for a period of six months. The Cabinet also discussed what other support might be offered, such as the services of a business mentor.

**The Cabinet RESOLVED** that 50% hardship relief be granted to Dr. Hema Rajah of North Lane Dental Surgery for a period of six months.

The Meeting closed at 7.55 p.m.

CLLR. D.E. CLIFFORD  
LEADER OF THE COUNCIL

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# CABINET

***Tuesday, 30th May, 2017 at 7.00 pm***  
*at the Council Offices, Farnborough*

Councillor D.E. Clifford, Leader of the Council  
Councillor K.H. Muschamp, Deputy Leader and Business, Safety  
and Regulation Portfolio Holder

Councillor Barbara Hurst, Health and Housing Portfolio Holder  
Councillor G.B. Lyon, Concessions and Community Support Portfolio Holder  
Councillor M.L. Sheehan, Leisure and Youth Portfolio Holder  
a Councillor P.G. Taylor, Corporate Services Portfolio Holder  
Councillor M.J. Tennant, Environment and Service Delivery Portfolio Holder

An apology for absence was submitted on behalf of Councillor P.G. Taylor.

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **13th June, 2017**.

1. **MINUTES –**

The Minutes of the meeting of the Cabinet held on 2nd May, 2017 were confirmed and signed by the Chairman.

2. **GENERAL FUND PROVISIONAL OUTTURN 2016/17 –**  
(Councillor Paul Taylor, Corporate Services Portfolio Holder)

The Cabinet considered Report No. FIN1721, which set out the provisional outturn position on the General Fund (revenue and capital) for 2016/17, subject to audit. The Report set out the General Fund Revenue Summary and Revenue Balances, with the principal individual variations between the current approved estimates and actual expenditure.

The Cabinet was advised that, in its original budget for 2016/17, the Council had set a savings figure of £860,000 to be achieved through reductions in service costs and additional income generation, in addition to £315,000 of expected staff turnover savings. It was reported that these savings had been achieved during the first half of 2016/17 and the efficiencies identified had been built into the Council's revised budget, as set out in Appendix A to the Report. The revised budget figure had been further adjusted to reflect any subsequent virements, supplementary estimates and use of the Service Improvement Fund, to form the current approved budget, with estimated year-end balances of £1.88 million.

The provisional outturn showed an improvement in the Council's financial position, with a favourable variance of approximately £1,371,000 against the current approved budget and £568,000 compared with the last budget monitoring position, before accounting for any transfers between the General Fund, the Service

Improvement Fund and the Stability and Resilience Reserve. A list of the principal variations between the provisional outturn position and the current approved budget was set out in Appendix B to the Report. The net effect of the variances was to increase the General Fund revenue balance to approximately £3.25 million, which exceeded the top of the range of balances set out in the Medium Term Financial Strategy (£1 million - £2 million).

Appendix C of the Report set out the Capital Outturn Summary and showed a total net underspend of £6,188,000 against the current approved budget. This underspend was due mainly to the re-scheduling of work on a number of projects with a consequent slippage of expenditure of £6,432,000 into 2017/18. The most significant variations in expenditure were listed in Appendix D to the Report.

The Cabinet discussed many aspects of the Report, including the Council's approach to borrowing. Members expressed appreciation for the work carried out by the Financial Services Team.

**The Cabinet RESOLVED** that

- (i) the latest revenue and capital budget monitoring position be noted; and
- (ii) subject to the final outturn position, the transfers between the General Fund, the Stability and Resilience Reserve and the Service Improvement Fund, as set out in Report No. FIN1721, be approved.

**3. COUNCIL PROGRESS MONITORING REPORT - END OF YEAR 2016/17 –**  
(Councillor David Clifford, Leader of the Council)

The Cabinet received Report No. DMB1702, which set out the Council's performance management monitoring information for the second half of the 2016/17 municipal year.

**The Cabinet NOTED** the performance achieved in delivering against the Council's priorities for the 2016/17 municipal year, as set out in Report No. DMB1702.

**4. PREVENTION OF SOCIAL HOUSING FRAUD ACT 2013 –**  
(Councillor Paul Taylor, Corporate Services Portfolio Holder)

The Cabinet considered Report No. FIN1722, which set out a proposed procedure to allow the Council to exercise investigatory and enforcement powers on behalf of registered providers under the Prevention of Social Housing Fraud Act 2013.

Members heard that the Council already worked in close partnership with local housing associations to reduce fraud. It was confirmed that local authorities had a discretionary power to prosecute offenders under the Prevention of Social Housing Fraud Act 2013. Registered providers did not have the power to prosecute. The Solicitor to the Council would seek an agreement with the registered provider to recover the Council's reasonable legal and investigation costs. The Council would also seek to have nomination rights to any returned properties.

**The Cabinet RESOLVED** that the Solicitor to the Council be authorised to

- (i) agree the terms for undertaking investigative and enforcement work with registered providers, to enable the powers to be used under the Prevention of Social Housing Fraud Act 2013; and
- (ii) prosecute offenders under the Act and, where appropriate, apply for Unlawful Profit Orders on behalf of registered providers.

**5. PROPOSED VARIATION TO THE SCHEME OF HACKNEY CARRIAGE FARES –**

(Councillor Ken Muschamp, Business, Safety and Regulation Portfolio Holder)

The Cabinet considered Report No. EHH1720, which outlined proposals to vary the current scheme of hackney carriage fares, which had been last amended on 29th November, 2013. Members were asked to consider whether to approve the uplift for public consultation.

Members were reminded that the Cabinet had set up the Hackney Carriage Fares Review Task and Finish Group to work collaboratively with the taxi trade to produce a simplified fare structure. To date, the Group had not been able to reach agreement with the taxi trade. As it was now over three years since the fare scheme was last uplifted, it was felt to be unfair to delay this any further. It was, therefore, proposed that an interim increase of 4% should be applied at this time. This would allow time for further negotiation with the taxi trade over a reworking of the scheme in due course.

**The Cabinet RESOLVED** that the proposed scheme of fares reflecting a 4% uplift, as set out in Report No. EHH1720, be approved for public consultation as may be appropriate.

**6. DRAFT HART LOCAL PLAN STRATEGY AND SITES DOCUMENT 2011 - 2032 - CONSULTATION RESPONSE –**

(Councillor Martin Tennant, Environment and Service Delivery Portfolio Holder)

The Cabinet considered the Head of Planning's Report No. PLN1713, which sought agreement to submit comments in response to the Draft Hart Local Plan: Strategy and Sites document 2011 - 2032.

The Report set out the context of this consultation in terms of National Planning Policy and explained how Hart, Rushmoor and Surrey Heath Councils together formed a Housing Market Area. It was predicted in the document that Hart District Council would exceed its objectively assessed housing need within its administrative area. The document also expressed a commitment to ensuring appropriate provision of infrastructure in areas of new housing development.

The Cabinet discussed several elements of the consultation, including the need for improved infrastructure, the maintenance of the strategic gap between the Hart

area and Farnborough, SANG provision and the protection of employment land.

**The Cabinet RESOLVED** that the Council makes representations on the Draft Hart Local Plan: Strategy and Sites document 2011 - 2032, based on the comments set out in Report No. PLN1713.

**7. NEW SPORTS PAVILION - IVY ROAD PLAYING FIELDS, NORTH TOWN, ALDERSHOT –**  
(Councillor Maurice Sheehan, Leisure and Youth Portfolio Holder)

The Cabinet considered Report No. COMM1708, which set out a proposal to provide a new sports pavilion on the Ivy Road Playing Fields, North Town, Aldershot.

Members heard that the proposed new pavilion would be leased to the Aldershot Boys and Girls Football Club and that this lease would include a requirement to provide for a minimum of 20 hours of community use each week. It was reported that, given the lack of demand for a large community facility on the North Town redevelopment, Vivid Housing Association (formerly First Wessex) would seek, through the Development Management Committee, to vary their Section 106 agreement to provide an additional community space, which was both secure and well-lit, within the new sports pavilion, for which additional funds would be made available and to provide a meeting room in part of Alma House on the redevelopment.

**The Cabinet RESOLVED** that

- (i) the Head of Community and Environmental Services be authorised to apply for planning permission to build a new sports pavilion with a community room on the Ivy Road Playing Fields, North Town, Aldershot;
- (ii) the Solicitor to the Council:
  - be authorised to agree a six year lease, contracted out under the Landlord and Tenant Act, on a full repairing and insuring basis, subject to a Deed of Variation having been completed releasing Vivid Housing Association from its obligations under the Stage 1 Section 106 agreement;
  - be required to ensure that the lease includes a requirement for 20 hours of community use per week, to be secured by a user agreement between the Council and the Aldershot Town Boys and Girls Football Club and a break clause, exercisable by the Council on twelve months' notice, with the Club for the new facility;
  - be required to recover from Vivid the Council's reasonable legal and estates costs in connection with the lease, the user agreement and the deed of variation; and
- (iii) the Solicitor to the Council be authorised to extend the length of the term of the lease in the event that the securing of any grant funding required a

lease of more than six years, to include advertising the disposal of the public open space under Section 123 of the Local Government Act and to consider any objections to the disposal, in consultation with the Corporate Services Portfolio Holder.

8. **MANOR PARK, ALDERSHOT - FENCE REPLACEMENT –**  
(Councillor Maurice Sheehan, Leisure and Youth Portfolio Holder)

The Cabinet considered Report No. COMM1710, which sought approval to vary the 2017/18 Capital Programme to replace an old chain link fence with metal railings, on the Church Hill side of Manor Park, Aldershot.

The Cabinet was informed that the estimated cost of the scheme was £23,000, which would be funded from accrued developers' contributions.

**The Cabinet RECOMMENDED TO THE COUNCIL** that approval be given to a variation to the 2017/18 Capital Programme of £23,000 to enable the replacement of the old chain link fencing with metal railings at Manor Park, Aldershot to be completed, as set out in Report No. COMM1710.

9. **FARNBOROUGH AIRPORT COMMUNITY ENVIRONMENTAL FUND –**  
(Councillor Martin Tennant, Environment and Service Delivery Portfolio Holder)

The Cabinet considered Report No. COMM1713, which sought approval to award grants from the Farnborough Airport Community Environmental Fund to assist local projects.

The Environment and Service Delivery Portfolio Holder had considered four applications and had recommended that three awards should be made. It was noted that a further award to Limbicare had not been recommended as the environmental impact of the project had not been demonstrated.

**The Cabinet RESOLVED** that grants be awarded from the Farnborough Airport Community Environmental Fund to the following organisations:

Wellington Primary School	£5,122
South Farnborough Infant School	£12,000
Fleet and District Beekeeping Association	£5,800

**NOTE:** Crs. D.E. Clifford and M.J. Tennant declared prejudicial interests in this item, Cr. Clifford in respect of his membership of the Fleet and District Beekeeping Association and Cr. Tennant in respect of his child attending the South Farnborough Infant School and, in accordance with the Members' Code of Conduct, both left the meeting during the discussion and voting thereon for those specific items.

10. **APPOINTMENTS TO CABINET WORKING GROUPS –**

**The Cabinet RESOLVED** that appointments be made to Cabinet working groups for the 2017/18 Municipal Year as follows:

**i) Aldershot Regeneration**

Environment and Service Delivery  
Portfolio Holder -

Cr. M.J. Tennant

Conservative Group -

Crs. P.I.C. Crerar,  
A.R. Newell and M.L.  
Sheehan

Labour Group -

Crs. A.H. Crawford and  
Sue Dibble

**ii) Budget Strategy**

Corporate Services Portfolio Holder -

Cr. P.G. Taylor

Chairman of the Corporate Services  
Policy and Review Panel -

To be appointed

Conservative Group -

Crs. Mrs. D.B. Bedford, A.  
Jackman, S.J. Masterson and  
A.R. Newell

Labour Group -

Crs. A.H. Crawford and B.  
Jones

UKIP Group -

Cr. D.M.T. Bell

**iii) Community Cohesion**

Leader of the Council -

Cr. D.E. Clifford

Conservative Group -

Crs. M.S. Choudhary, J.H.  
Marsh, S.J. Masterson and  
K.H. Muschamp

Labour Group -

Crs. A.H. Crawford and  
B. Jones

UKIP Group -

Cr. D.M.T. Bell

**iv) Member Development**

Corporate Services Portfolio Holder -

Cr. P.G. Taylor



Cabinet Member -	Cr. G.B. Lyon
Chairman of Corporate Services Policy and Review Panel -	To be appointed
Conservative Group -	Cr. J.E. Woolley
Labour Group -	Crs. B. Jones and L.A. Taylor
UKIP Group -	Cr. D.M.T. Bell

**v) Parking Strategy**

Environment and Service Delivery Portfolio Holder -	Cr. M.J. Tennant
Chairman of Aldershot Regeneration Group -	Cr. M.L. Sheehan
Conservative Group -	Crs. Marina Munro and B.A. Thomas
Labour Group -	Crs. K. Dibble and L.A. Taylor
UKIP Group -	Cr. M. Staplehurst

**11. EXCLUSION OF THE PUBLIC –**

**RESOLVED:** That, taking into account the public interest test, the public be excluded from the meeting during the discussion of the under mentioned item to avoid the disclosure of exempt information within the paragraph of Schedule 12A to the Local Government Act, 1972 indicated against the item:

<b>Report Para. No.</b>	<b>Schedule 12A Para. No.</b>	<b>Category</b>
12	3	Information relating to financial or business affairs

**THE FOLLOWING ITEM WAS ONSIDERED  
IN THE ABSENCE OF THE PUBLIC**

**12. RENAULT GARAGE, NO. 252 ASH ROAD, ALDERSHOT –**  
(Councillor Paul Taylor, Corporate Services Portfolio Holder)

The Cabinet considered Exempt Report No. LEG1708, which advised Members of an offer made, using urgency procedures, to acquire No. 252 Ash Road, Aldershot, subject to a survey and the resolution of title issues. The Report also sought authority to purchase this property and for the Cabinet to recommend to the

Council to approve a variation in the Capital Programme to fund the acquisition.

Members were informed that the property was currently in use as a car dealership. Whilst the primary reason for acquisition was the generation of revenue, the site was in a strategic position should an alternative use be required in the future.

### **The Cabinet**

- (i) **RESOLVED** that
  - (a) the urgency decision made in 12th April, 2017 to make an offer for the property, as set out in Exempt Report No. LEG1708, be noted;
  - (b) the acquisition of No. 252 Ash Road, on the terms set out in the Report, be approved; and
- (ii) **RECOMMENDED TO THE COUNCIL** that approval be given to a variation of the Capital Programme, as set out in the Report, to fund the acquisition.

The Meeting closed at 7.58 p.m.

CLLR. D.E. CLIFFORD (LEADER OF THE COUNCIL)

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# DEVELOPMENT MANAGEMENT COMMITTEE

Meeting held on Wednesday, 26th April, 2017 at the Council Offices, Farnborough at 7.00 p.m.

## **Voting Members:**

Cr. B.A. Thomas (Chairman)  
Cr. J.H. Marsh (Vice-Chairman)

Cr. Mrs. D.B. Bedford  
Cr. D.M.T. Bell  
Cr. R. Cooper  
Cr. P.I.C. Crerar  
Cr. Sue Dibble  
Cr. Jennifer Evans  
a Cr. D.S. Gladstone  
Cr. C.P. Grattan  
Cr. A.R. Newell

## **Non-Voting Member:**

a Cr. M.J. Tennant (Environment and Service Delivery  
Portfolio Holder) (ex officio)

Apologies for absence were submitted on behalf of Crs. D.S. Gladstone and M.J. Tennant.

Cr. S.J. Masterson attended as standing deputy in place of Cr. D.S. Gladstone.

## **1. DECLARATIONS OF INTEREST –**

There were no declarations of interest.

## **2. MINUTES –**

The Minutes of the Meeting held on 29th March, 2017 were approved and signed by the Chairman.

## **3. TOWN AND COUNTRY PLANNING ACT, 1990 (AS AMENDED) - TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER, 1995 - DEVELOPMENT APPLICATIONS GENERALLY –**

**RESOLVED:** That

- (i) planning permission/consent be refused in respect of the following applications as set out in Appendix "A" attached hereto for the reasons mentioned therein:

- \* 16/01009/FULPP (Old School Studios, 40 Lynchford Road, Farnborough);
- 17/00022/FULPP (No. 24 Northbrook Road, Aldershot);

(ii) the applications dealt with by the Head of Planning, where necessary in consultation with the Chairman, in accordance with the Council’s Scheme of Delegation, more particularly specified in Section “D” of the Head of Planning’s Report No. PLN1710, be noted;

(iii) the current position with regard to the following applications be noted pending consideration at a future meeting:

- 16/00837/FULPP (The Crescent, Southwood Business Park, Summit Avenue, Farnborough);
- 16/00981/FULPP (Aldershot Bus Station, No. 3 Station Road, Aldershot);
- 17/00075/FULPP (No. 122 Hawley Lane, Farnborough);
- 17/00241/ADJ (Hartland Park, Bramshot Lane, Fleet)

\* The Head of Planning’s Report No. PLN1710 in respect of this application was amended at the meeting

**4. REPRESENTATIONS BY THE PUBLIC –**

In accordance with the guidelines for public participation at meetings, the following representation was made to the committee and was duly considered before a decision was reached:

<b>Application No.</b>	<b>Address</b>	<b>Representation</b>	<b>In support of or against the application</b>
17/00022/FULPP	(24 Northbrook Road, Aldershot)	Mr. M. Young	Against

**5. ENFORCEMENT AND POSSIBLE UNAUTHORISED DEVELOPMENT –**

(i) **No. 44 Gravel Road, Farnborough –**

**RESOLVED:** That the Committee note the Head of Planning’s Report No. PLN1711 (as amended at the meeting).

(ii) **The Beehive, No. 264 High Street, Aldershot –**

**RESOLVED:** That the Committee note the Head of Planning’s Report No. PLN1711 (as amended at the meeting).

6. **APPEALS PROGRESS REPORT –**

The Committee received the Head of Planning's Report No. PLN1712 concerning the following new appeal:

<b>Application No.</b>	<b>Description</b>
16/00957/TPOPP	Against refusal to grant consent to fell a sweet chestnut tree which is subject to a TPO at No. 9 Leopald Avenue, Farnborough. Whilst consent was granted for crown reduction of the tree, its removal was refused. It was noted that the appeal would be dealt with by written representations.

**RESOLVED:** That the Head of Planning's Report No. PLN1712 be noted.

The Meeting closed at 7.55 p.m.

CLLR. B.A. THOMAS (CHAIRMAN)

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**Development Management Committee  
26th April 2017**

**Appendix "A"**

**Application No. & Date Valid: 16/01009/FULPP 29th November 2016**

Proposal: Partial demolition, redevelopment and extension of existing building to facilitate change of use from offices (Use Class B1(a)) to 48-bed care home (Use Class C2), with associated access, landscaping and infrastructure works at **Old School Studios 40 Lynchford Road Farnborough Hampshire**

Applicant: Headington Capital Ltd

Reason for Refusal: 1 It has not been satisfactorily demonstrated that the proposals justify loss of the visible and significant 'Victorian Range' section of the Building of Local Importance (a non-Listed Heritage Asset) which has aesthetic value and historic interest. Furthermore, it has not been demonstrated satisfactorily that the proposed replacement development is of sufficient quality to outweigh the loss of the 'Victorian Range'. The retention and repair of the 'Victorian Range' building has not been satisfactorily explored. The proposals thereby fail to meet the requirements of the Council's adopted 'Buildings of Local Importance' Supplementary Planning Document and are contrary to Rushmoor Core Strategy Policies CP2, saved Local Plan Policy ENV28 and Government Policy and Practice Guidance.

**INFORMATIVE**

1 THE FOLLOWING PLANS & DOCUMENTS WERE CONSIDERED IN MAKING THIS DECISION:- Macallan Penfold Drawing Nos.L.001 Rev.A, S.001 Rev.A, S.002 Rev.A, S.003 Rev.A, S.004 Rev.A, P.001 Rev.A, P.002 Rev.A, P.003 Rev.A, P.004 Rev.A, P.005 Rev.A, P.006 Rev.A, P.007 Rev.A, P.008 Rev.A, P.009 Rev.A, P.010 Rev.A, P.011 Rev.A, P.012 Rev.A, & P.013 Rev. A; Marvin & Partners Limited Site Survey Drawing No.14/4359 (colour and monochrome versions); Macallan Penfold Design & Access Statement; ACD Environmental Arboricultural Impact Assessment & Methods Statement and Tree Landscape Planting Ltd.

Bat Report and Preliminary Ecological Appraisal; Roy Pontifex Ltd. Asbestos Survey Reports; Vail Williams Development Viability Report; GPE Preliminary Contamination Survey; Energy Performance Certificates for existing building; and Supplemental Supporting Statement (and attachment) received 25 Apr 2017.

**Application No.  
& Date Valid:**

**17/00022/FULPP**

**10th January 2017**

Proposal:

Demolition of detached garage and erection of two-storey side extension including integral garage at **24 Northbrook Road Aldershot Hampshire GU11 3HE**

Applicant

Mr Andy Rigg

Reason for  
Refusal:

- 1 The proposed extension, by reason of its size, mass, design and appearance, would be out of character with its surroundings, would be of poor design and would have an adverse impact upon the adjoining residential properties in terms of their outlook and amenity. The proposal would thereby be contrary to Policy CP2 of the Rushmoor Core Strategy and saved Policy H15 of the Rushmoor Local Plan Review.

# DEVELOPMENT MANAGEMENT COMMITTEE

Meeting held on Wednesday, 24th May, 2017 at the Council Offices, Farnborough at 7.00 p.m.

## **Voting Members:**

Cllr. B.A. Thomas (Chairman)  
Cllr. J.H. Marsh (Vice-Chairman)

Cllr. Mrs. D.B. Bedford  
Cllr. D.M.T. Bell  
Cllr. R. Cooper  
Cllr. P.I.C. Crerar  
Cllr. Sue Dibble  
Cllr. Jennifer Evans  
Cllr. D.S. Gladstone  
Cllr. C.P. Grattan  
Cllr. A.R. Newell

## **Non-Voting Member:**

Cr. M.J. Tennant (Environment and Service Delivery  
Portfolio Holder) (ex officio)

Cr. D.S. Gladstone arrived at 7.50 p.m. at the start of consideration of Planning Application No. 17/00246/COUPP (No. 201 Weybourne Road, Aldershot) and did not vote on any of the previous items.

## **1. DECLARATIONS OF INTEREST –**

Cr. A.R. Newell declared a prejudicial interest in respect of planning application 17/00246/FULPP (No. 201 Weybourne Road, Aldershot) in respect of his one-third ownership of a property in the vicinity and, in accordance with the Members' Code of Conduct, left the meeting during the discussion and voting thereon.

## **2. MINUTES –**

The Minutes of the Meeting held on 26th April, 2017 were approved and signed by the Chairman.

## **3. TOWN AND COUNTRY PLANNING ACT, 1990 (AS AMENDED) - TOWN AND COUNTRY PLANNING (GENERAL DEVELOPMENT PROCEDURE) ORDER, 1995 - DEVELOPMENT APPLICATIONS GENERALLY –**

**RESOLVED:** That



(i) permission be given to the following applications set out in Appendix “A” attached hereto, subject to the conditions, restrictions and prohibitions (if any) mentioned therein:

- \* 17/00222/COUPP (No. 9 Bridge Road, Farnborough);
- \* 17/00351/COUPP (Kings Moat Car Park, Westmead, Farnborough);

(ii) planning permission/consent be refused in respect of the following application as set out in Appendix “B” attached hereto for the reasons mentioned therein:

- \* 17/00246/FULPP (No. 201 Weybourne Road, Aldershot);

(iii) objection be raised in respect of the application listed below and set out in Appendix “C” attached hereto for the reasons mentioned therein:

- \* 17/00332/ADJ (Guillemont Park, Minley Road, Blackwater, Camberley, Surrey)

(iv) the applications dealt with by the Head of Planning, where necessary in consultation with the Chairman, in accordance with the Council’s Scheme of Delegation, more particularly specified in Section “D” of the Head of Planning’s Report No. PLN1714, be noted;

(v) the following applications be determined by the Head of Planning, in consultation with the Chairman:

- \* 17/00075/FULPP (No. 122 Hawley Lane, Farnborough);

(vi) the current position with regard to the following applications be noted pending consideration at a future meeting:

- 16/00837/FULPP (The Crescent, Southwood Business Park, Summit Avenue, Farnborough);
- 16/00981/FULPP (Aldershot Bus Station, No. 3 Station Road, Aldershot);
- 17/00241/ADJ (Hartland Park, Bramshot Lane, Fleet)
- 17/00264/FULPP (Building 4.2 Frimley Business Park, Frimley, Camberley); and
- 17/00348/FULPP (Farnborough Business Park, Templer Avenue, Farnborough)

- \* The Head of Planning’s Report No. PLN1714 in respect of these applications was amended at the meeting.

#### 4. PETITION –

**RESOLVED:** That the petition received in respect of the following application be noted, as set out in the Head of Planning’s Report No. PLN1714 (as amended at the meeting):

<b>Application No.</b>	<b>Address</b>
17/00222/COUPP	No. 9 Bridge Road, Farnborough

**5. REPRESENTATIONS BY THE PUBLIC –**

In accordance with the guidelines for public participation at meetings, the following representations were made to the Committee and were duly considered before a decision was reached:

<b>Application No.</b>	<b>Address</b>	<b>Representation</b>	<b>In support of or against the application</b>
17/00222/COUPP	No. 9 Bridge Road, Farnborough	Mr. R. Kemp	Against
17/000246/FULPP	No. 201 Weybourne Road, Aldershot	Mr. D. Neame	In support

**6. PLANNING APPLICATION NO. 17/00075/FULPP – NO. 122 HAWLEY LANE, FARNBOROUGH –**

The Committee considered the Head of Planning’s Report No. PLN1714 (as amended at the meeting) regarding the erection of a new storage and distribution warehouse with ancillary offices, entrance gatehouse, parking and landscaping (Use Class B8) following the demolition of all existing buildings on the site at No. 122 Hawley Lane, Farnborough.

The Committee was advised that the applicant’s agents had confirmed that they had no objections to the suggested conditions as set out in the Report, with one minor correction to Condition 23, to read “The development hereby permitted shall comprise no more than 16,098 square metres of gross external floorspace unless with the prior written permission of the Local Planning Authority.”

The Committee was further advised that the applicant’s agents had also contacted the Council that day to advise that they were encountering significant difficulties engaging with the Environment Agency to seek to resolve their technical objections, which was likely to result in some time delays. As a result, the applicant had requested an extension of time for the Council’s determination of the application until 31st July, 2017.

**RESOLVED:** That, subject to

- (i) the completion of a satisfactory Section 106 Planning Obligation between the applicants and Hampshire County Council to be submitted to Rushmoor Borough Council by 28th July, 2017 to secure £16,500 for the implementation, evaluation and monitoring of the Travel Plan; and
- (ii) the Environment Agency confirming they have no objections to the proposals;

the Head of Planning, in conjunction with the Chairman, be authorised to grant planning permission subject to the conditions and informatives, as set out in the Head of Planning's Report No. PLN1714 (as amended at the meeting), but with amended Condition No. 23, as follows:

“23 The development hereby permitted shall comprise no more than 16,098 square metres of gross external floorspace unless with the prior written permission of the Local Planning Authority”; and

- (iii) in the event that a satisfactory Section 106 Planning Obligation is not received and/or the Environment Agency objections are not resolved by 28th July, 2017, the Head of Planning, in consultation with the Chairman, be authorised to refuse planning permission on the grounds that the proposal:
  - (a) does not secure the satisfactory implementation, evaluation and monitoring of a Travel Plan to the detriment of the safety and convenience of highway users contrary to Core Strategy Policies CP1 and CP16 and saved Local Plan Policy TR10; and/or
  - (b) it has not been satisfactorily demonstrated that adequate measures will be taken to protect the development from the possibility of flooding and that the proposed development will not put adjoining land at increased risk of flooding contrary to Rushmoor Core Strategy Policy CP2 and saved Local Plan Policies ENV41-43.

**7. PLANNING APPLICATION NO. 17/00222/COUPP – NO. 9 BRIDGE ROAD, FARNBOROUGH –**

Prior to consideration of the Head of Planning's Report No. PLN17014 (as amended at the meeting), the Committee received representation from Mr. R. Kemp against the planning application.

The planning application was for the change of use of the existing café/restaurant (Use Class A3) to include a takeaway (Use Class A5) both of which to be open to customers Monday – Friday 0700 – 2300 hours, Saturday 0700 – 0000 hours and Sundays/Bank Holidays 0800 – 2230 hours, together with an additional window in the side extension at No. 9 Bridge Road, Farnborough.

It was noted that, subject to an additional planning condition 8, as set out in the Head of Planning Services Report No. PLN1714 (as amended at the meeting), the recommendation was to grant planning permission.

During the debate, it was proposed that the planning condition in respect of the use of the decking to the front of the premises be amended to until 2100 hours. The Committee agreed to the amended planning condition.

Members also requested that a parking survey should be undertaken in the area of the premises to ascertain whether there were sufficient parking spaces for the

proposed use. An additional informative was also requested to ensure that there was not a litter problem in the vicinity of the premises.

**RESOLVED:** That, subject to no new substantial or material matters being raised as a result of neighbour notification period, the Head of Planning, in consultation with the Chairman, be authorised to grant planning permission, subject to the conditions and informatives as set out in the Head of Planning's Report No. PLN1714 (as amended).

#### 8. **APPOINTMENTS TO STANDING CONSULTATION GROUP –**

**RESOLVED:** That the Chairman or the Vice-Chairman and Crs. D.M.T. Bell, Sue Dibble and J.H. Marsh be appointed to the Standing Consultation Group for the 2017/18 Municipal Year.

#### 9. **APPOINTMENTS TO DEVELOPMENT MONITORING GROUPS –**

##### (1) **Farnborough Town Centre –**

**RESOLVED:** That the Chairman or Vice-Chairman and the three Empress Ward Councillors be appointed to the Farnborough Town Centre Development Monitoring Group for the 2017/18 Municipal Year.

##### (2) **North Town, Aldershot –**

**RESOLVED:** That the Chairman or Vice-Chairman and the three North Town Ward Councillors be appointed to the North Town Development Monitoring Group for the 2017/18 Municipal Year.

##### (3) **Wellesley – Aldershot Urban Extension –**

**RESOLVED:** That the Chairman or Vice-Chairman and the three Wellington Ward Councillors be appointed to the Wellesley Development Monitoring Group for the 2017/18 Municipal Year.

#### 10. **PHASE 9, QUEENSGATE, FARNBOROUGH –**

The Committee considered the Head of Planning's Report No. PLN1715, which sought authority to vary the terms of the legal agreement relating to affordable housing at Phase 9, Queensgate, Farnborough. Members were reminded that, in March 2007, planning permission 16/00961/FULPP had been granted for the erection of 80 dwellings (27 one-bedroom, 52 two-bedroom and one three-bedroom apartments) with associated car parking, bin and cycle storage, landscaping and footpath improvements. This permission had been subject to a legal agreement which secured:

- 35% affordable housing provision within the site in accordance with the agreed plan and phasing schedule
- financial contributions towards open space and SPA mitigation

- fitting out and maintenance in perpetuity of the communal spaces/play area shown on the submitted plans prior to the occupation of any residential unit
- allocation and linkage by freehold ownership in perpetuity of parking spaces to individual dwellings in accordance with an agreed schedule

The planning permission had secured the provision of 28 affordable housing units. Members were advised that the developer had exchanged contracts with Thames Valley Housing to be the Registered Affordable Housing Provider on this site. Thames Valley Housing had reviewed the completed Section 106 Agreement and had advised that some of the provisions made therein did not satisfy its lender's requirements for securitisation purposes. The main amendments related to the Mortgagee in Possession clause and any subsequent references to the Mortgagee.

There was also a request to vary the agreement to delete clause 4.5 on the grounds of duplication of clause 4.2. In addition, it was proposed to include a clause that stated that the 2012 agreement for the wider Queensgate site would not apply to Phase 9. The justification from Thames Valley Housing for this was "The proposed clause 25 is required as it is our understanding that the S106 agreement dated 27 July 2012 is still subsisting and binding on the site (and is noted on your client's current title as C24). The S106 Agreement already contains affordable housing provisions and financial contribution requirements – therefore this carve out is required."

Members were advised that the Head of Environmental Health and Housing had been consulted on the proposed changes in relation to the Mortgagee in Possession clauses and the deletion of clause 4.5. She had advised that the Mortgagee in Possession clauses would not affect the delivery of affordable housing on this site. Clause 4.5 was a duplication of clause 4.2 and as such no objection was raised to this amendment.

The 2012 Section 106 Agreement had not included the application site, notwithstanding it related to a different form and use of development which would require a separate reserved matters submission if the development approved under the 2012 permission was to be implemented. In the interests of clarity, there was no objection to the proposed clause as requested.

**RESERVED:** That the request to vary the existing Section 106 Agreement with a deed of variation, as set out in the Head of Planning's Report No. PLN1715, be agreed subject to the Council's costs being paid by the applicant.

#### 11. **WELLINGTON CENTRE SITE, WELLINGTON CENTRE, ALDERSHOT –**

The Committee considered the Head of Planning's Report No. PLN1716, which sought authority for the Solicitor to the Council to complete a legal agreement to address the impacts of the development as identified in Reason for Refusal Nos. 2, 3 and 4. Authority was also sought to include in the legal agreement an appropriate financial viability re-assessment clause.

The Committee was advised that, further to the decision by the Committee in March 2017 to refuse planning permission (16/00905/FULPP) for a “proposed residential development involving erection of extensions above both the existing Boots shop and the Wellington Centre multi-storey car park comprising of a total of 43 dwelling units (15 one-bedroom, 25 two-bedroom and 3 three-bedroom units), to include construction of new building access cores, elevational alterations to the multi-storey car park and alterations to the entrance of Victoria House”, the applicant had indicated that they intended to lodge an appeal to the Planning Inspectorate. In this respect, the applicant had advised that they wished to submit a draft Section 106 Agreement to the Inspector in order to address those reasons for refusal that related to Section 106 contributions.

The Committee was further advised that there was a general duty imposed on all involved in the appeal process to act reasonably and to seek to resolve matters of dispute where possible. Undertaking the work in connection with Section 106 contributions would not affect the Council’s position in relation to Reason for Refusal No. 1, the details of which were set out in the Report, but would remove the need for the Council to defend Reason for Refusal Nos. 2, 3 and 4 with the appeal proceedings.

The Report advised that, as had been set out in the Report presented to the Committee on 29th March, 2017, as any planning permission that might be granted on this site could take some time to build-out once implemented, there was also a need (as had been recommended by the District Valuer in assessing the applicant’s Financial Viability Assessment which had been submitted with the application) for the Section 106 Agreement to be subject to a financial re-assessment clause. This would ensure that the applicant/developer did not benefit from any improvement in the market value of the scheme that could justify provision of affordable housing or an equivalent financial contribution in the event that completion of the proposed development were to be protracted. This had been subject to discussion with the applicants and their solicitors prior to the refusal of the application and it was considered essential that this clause would remain to ensure compliance with the requirements of Rushmoor’s Core Strategy Policy CP6 (Affordable Housing).

**RESOLVED:** That

- (i) authority be given to the Solicitor to the Council to complete a legal agreement to address the impacts of the development as identified in Reason for Refusal Nos. 2, 3 and 4 as set out in the Head of Planning’s Report No. PLN1716; and
- (ii) authority be given for the legal agreement to include an appropriate financial viability re-assessment clause for the reasons re-stated in the Report.

## **12. APPEALS PROGRESS REPORT –**

The Committee received the Head of Planning’s Report No. PLN1717 concerning the following new appeal:

<b>Application No.</b>	<b>Description</b>	<b>Decision</b>
15/00043/HMO	Against an enforcement notice in respect of the unauthorised change of use from a care home with ancillary garage and store to a fourteen bedroom House in Multiple Occupation and a one-bedroom house at Grasmere House, No. 33 Cargate Avenue, Aldershot.	Appeal dismissed Enforcement notice upheld

**RESOLVED:** That the Head of Planning's Report No. PLN1717 be noted.

13. **PLANNING (DEVELOPMENT MANAGEMENT) SUMMARY REPORT FOR THE QUARTER JANUARY – MARCH 2017 AND FOR THE FINANCIAL YEAR 2016 – 2017.**

The Committee received the Head of Planning's Report No. PLN1718 which provided an update on the position with respect to achieving performance indicators for the Development Management section of Planning and the overall workload of the section for the quarter from 1st January to 31st March, 2017. The Report also provided summary figures for the financial year 2016-2017.

**RESOLVED:** That the Head of Planning's Report No. PLN1718 be noted.

The Meeting closed at 8.29 p.m.

CLLR. B.A. THOMAS (CHAIRMAN)

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**Development Management Committee  
24th May 2017**

**Appendix "A"**

**Application No. & Date Valid:**      **17/00222/COUPP**                      **15th March 2017**

**Proposal:**                      Change of use of existing cafe/restaurant (Use Class A3) to include a take-away (Use Class A5) which would be open to customers Monday - Saturday 0700 - 2300 hours and 0800 - 2230 hours Sundays/Public Holidays together with an additional window in side extension at **9 Bridge Road Farnborough Hampshire GU14 0HT**

**Applicant:**                      Mr A SARILMAZ

**Conditions:**                      1              The development hereby permitted shall be begun before the expiration of three years from the date of this permission.

Reason - As required by Section 91 of the Town and Country Planning Act 1990 as amended by Section 51 of the Planning and Compulsory Purchase Act 2004.

2              The permission hereby granted shall be carried out in accordance with the following approved drawings - Site Location Plan at 1:1250, 088.15/06 & 088.15/07.

Reason - To ensure the development is implemented in accordance with the permission granted.

3              The use hereby permitted shall not be open to customers outside the following times:  
0700 - 2300 Mondays to Saturdays and 0800 - 2230 on Sundays and public holidays.

Reason - To safeguard the amenities of neighbouring occupiers.

4              The use of the decking area to the front of the premises shall not be open to customers outside the following times:  
0700 - 2100 Mondays to Saturdays and 0800 - 2100 on Sundays and public holidays.

Reason - To safeguard the amenities of neighbouring



occupiers.

- 5 No works shall start on site/the use hereby approved shall not commence, until further details of the means of suppressing and directing smells and fumes from the premises have been submitted to and approved in writing by the Local Planning Authority. These details shall include further information in respect of the carbon filter unit proposed and details of the recommended dwell time for gases in the stream for the type of cooking that is proposed. The development shall be carried out in accordance with the details so approved and thereafter retained.

Reason - To safeguard the amenities of neighbouring property.\*

- 6 Unless otherwise agreed in writing by the Local Planning Authority, no home delivery service shall be operated from these premises.

In the interests of residential amenity and highway safety.

- 7 Construction or demolition work of any sort within the area covered by the application shall only take place between the hours of 0800-1800 on Monday to Fridays and 0800-1300 on Saturdays. No work at all shall take place on Sundays and Bank or Statutory Holidays.

Reason - To protect the amenities of neighbouring residential properties and to prevent adverse impact on traffic and parking conditions in the vicinity.

- 8 Prior to the commencement of the use hereby permitted, the parking, landscaping, refuse storage facilities and boundary fencing shown on plan number 088.15/06 shall be completed in accordance with the details shown and thereafter retained for the use specified.

Reason - In the interest of visual amenity and to ensure the provision and availability of off-street parking.

**Application No. & Date Valid:** 17/00351/FUL

**24th April 2017**

**Proposal:** Continued use of informal leisure land as a hard surfaced 58 spaced pay and display car park to operate 24 hours a day, 7 days a week at **Kings Moat Car Park Westmead Farnborough Hampshire**

**Applicant:** Rushmoor Borough Council

**Conditions:** 1 The use hereby permitted shall be discontinued and the land restored to its former condition on or before 3 years from the date of this permission unless the Local Planning Authority shall have previously permitted the use for a further period.

Reason - To ensure that the long-term objectives for the redevelopment of Farnborough town centre are not prejudiced by the permanent use of this land as car parking.

2 Unless agreed in writing by the Local Planning Authority, the permission hereby granted shall be carried out in accordance with the following approved drawings - KMoatCP\_17 1:1250 and 1:500.

Reason - To ensure the development is implemented in accordance with the permission granted.

## Appendix "B"

**Application No. & Date Valid:** 17/00246/FULPP

**24th March 2017**

**Proposal:** Extend the existing two storey residential building to create additional residential accommodation providing 4 x 1 bedroom apartments at **201 Weybourne Road Aldershot Hampshire GU11 3NE**

**Applicant:** Mr Archer

**Reasons for refusal:**

- 1 The proposed development, by reason of the restricted size of the plot, the footprint/siting of the proposed building and the lack of adequate space around the proposed building would be an unacceptably cramped, poorly contrived and incongruous form of development which would relate poorly and unsympathetically to its surroundings and would be detrimental to the street scene and the character of the area. The units would provide a poor living environment for future occupants by reason of their restricted internal dimensions and the lack of useable and private open space. The proposal would therefore constitute an unacceptable overdevelopment of the site contrary to the provisions of Rushmoor Core Strategy Policies CP1 and CP2 and saved Local Plan Policies ENV13 and ENV17; the Council's adopted "Housing Density and Design" and "Sustainable Design and Construction" Supplementary Planning Documents, April 2006, the Technical Housing Standards - Nationally Described Space Standard and the National Planning Policy Framework/Practice Guidance.
- 2 The proposal fails to provide mitigation for the impact of the development on the Thames Basin Heaths Special Protection Area in accordance with the Council's Thames Basin Heaths Special Protection Area Interim Avoidance and Mitigation Strategy and is therefore contrary to Policy CP13 of the Rushmoor Core Strategy.
- 3 **INFORMATIVE** - The Local Planning Authority's commitment to working with the applicants in a positive and proactive way is demonstrated by its offer of preapplication discussion to all, and assistance in the validation and determination of applications through the provision of clear guidance regarding necessary supporting information or amendments both before and after submission, in line with the National Planning Policy Framework.

## APPENDIX "C"

**Application No. & Date Valid:** 17/00332/ADJ 6th April 2017

**Proposal:** Consultation from Hart District Council in respect of the demolition of the existing office buildings. Comprehensive redevelopment of the site for the construction of 323 residential dwellings along with internal roads, open space, landscaping and associated infrastructure with existing access from the Minley Road at **Guillemont Park Minley Road Blackwater Camberley**

**Applicant:** Hart District Council

**Reasons:**

- 1 The applicant has failed to provide detailed evidence through an Infrastructure Delivery Statement of how the impacts of the proposed development in respect of education and health care will be mitigated appropriately. Hence, it fails to demonstrate how planned or committed infrastructure is sufficient to accommodate the requirements associated with the development proposed.
- 2 The applicant intends to provide off-site mitigation capacity through utilising Land at Bramshot Lane Suitable Alternative Natural Greenspace (SANG)' to mitigate the impacts of the development in relation to the Thames Basin Heaths Special Protection Area. However, the detailed arrangements for securing mitigation against this emerging SANG have yet to be established and as such Rushmoor is concerned that deliverable SANG is not currently in place.

# LICENSING AND GENERAL PURPOSES COMMITTEE

Meeting held on Thursday, 25th May, 2017 at the Council Offices, Farnborough at 7.00 p.m.

## **Voting Members**

Cr. A. Jackman (Chairman)  
Cr. J.E. Woolley (Vice-Chairman)

Cr. Sue Carter  
Cr. Sophia Choudhary  
Cr. Liz Corps

Cr. Jennifer Evans  
Cr. B. Jones  
Cr. S.J. Masterson

a Cr. M.D. Smith  
Cr. L.A. Taylor  
Cr. Jacqui Vosper

## **1. MINUTES –**

The Minutes of the Meeting held on 27th March, 2017 were approved and signed by the Chairman.

## **2. INTERNAL AUDIT – PUBLIC SECTOR INTERNAL AUDITING STANDARDS –**

The Committee considered the Audit Manager's Report No. AUD1701, which described the results of a self-assessment carried out by the Audit Manager against the Public Sector Internal Auditing Standards (PSIAS) and set out a plan to address or minimise any non-compliance against the new standards.

The Committee was advised that the PSIAS superseded the CIPFA Code of Practice for Internal Audit. There were eleven overall standards which were broken down into 336 fundamental principles against which to achieve compliance. The Accounts and Audit (England) Regulations 2015 stated that the standards should be taken into account when evaluating the effectiveness of the Council's risk management control and governance processes. Following a self-assessment exercise to highlight areas of compliance, partial compliance and non-compliance within the Council, it was noted that full non-compliance was only applicable to 16 out of the 336 fundamental principles. 278 fundamental principles were fully compliant and partial compliance had been achieved for 30. The Report set out a summary of the results, a copy of the full self-assessment, together with areas of non-compliance and details of work required to be compliant. The Council was required to demonstrate to external audit that work was underway to reduce the amount of partial or non-compliance each financial year until compliance was achieved.

It was noted that regulations stated that, as part of the evaluation of the effectiveness of the Council's risk management, control and governance processes the standards should be taken into account. The Council's external auditors, Ernst & Young, had indicated that they would consider compliance towards the standards in their consideration of the Council's overall control environment. A Quality Assurance Improvement Plan (QAIP) would be developed to show the work that would be undertaken over the following financial year towards compliance with the standards. In

subsequent years, the QAIP would be updated to show the work that would be carried out until compliance was achieved. This would be submitted to the Committee and the Directors' Management Board. The Committee was also advised that work was being carried out with the Council's Systems Thinking team to review the way in which internal audit carried out its work.

**RESOLVED:** That the Quality and Assurance Improvement Plan, as set out in the Audit Manager's Report No. AUD1701, be endorsed.

### **3. INTERNAL AUDIT – AUDIT OPINION –**

The Committee considered the Audit Manager's Report No. AUD1703 which explained the legislative requirements and best practice guidance for reporting on the adequacy and effectiveness of the Council's framework of governance, risk management and control environment and set out the Audit Manager's opinion on the level of assurance.

The Report advised that, in accordance with the requirements of the Public Sector Internal Audit Standards (PSIAS), the Audit Manager was required to report on an annual basis on the overall adequacy and effectiveness of the Council's framework of governance, risk management and control, including the result of the PSIAS self-assessment and the Quality Assurance Improvement Plan for the internal audit service for 2017/18.

The Committee was informed of the audit work for 2016/17, the audit plan for which had been communicated to the Committee in June, 2016.

The Report set out an assurance opinion on the adequacy of the system of internal control on each of the audit assignments completed in 2016/17. It was noted that there were five categories of assurance that could be given and details of these were set out in the Report. In assessing the level of assurance to be given for 2016/17 in respect of previous audit work, the opinion was based on: all audits undertaken during 2016/17; the results of any follow-up action carried out in 2016/17 in respect of previous audit work; and, any significant recommendations not accepted by management and any potential consequences. The opinion of the Audit Manager was that, using the information outlined in the report, her professional opinion was that substantial assurance on the effectiveness of the Council's risk management, control and governance for 2016/17 could be given. The category of assurance of 'substantial' meant that key controls designed to achieve the system/function/process objectives were in place and that there were opportunities to enhance/strengthen these controls.

The Report gave details of the PSIAS and it was noted that the Quality Assurance and Improvement Plan would look to address some of the non-compliance and partial compliance over the following financial year, taking into account the resources available.

In respect of the Quality Assurance and Improvement Plan (QAIP), the Committee noted that the Hampshire Audit Managers' Group was carrying out an external assessment as a peer review exercise, the scope of which would be discussed and agreed with the Chief Finance Officer, with the results to be reported to the Committee. Members were advised that the QAIP would be reported annually to the Committee

alongside the Audit Opinion in order to inform Members of progress against compliance with standards and the level of assurance on the adequacy and effectiveness of the Council's control environment. The Audit Opinion report structure would be reviewed to ensure the inclusion of all relevant areas of the PSIAS. The Committee was also advised that changes to the Audit Plan would be communicated to senior managers and the Committee for review and approval. Future Audit Plans would detail the approach to using other sources of assurance, such as external audit, Department for Work and Pensions and National Fraud Initiative data matching exercises.

The Annual Governance Statement was produced annually and published alongside the Council's Statement of Accounts in September. This showed how the Council had complied with its Code of Corporate Governance and reported on the governance framework in place at Rushmoor. The Auditor's Opinion on the adequacy and effectiveness of the Council's risk management, control and governance was required to be considered ahead of the Annual Governance Statement as it provided underlying assurances which were key to that Statement. The Auditor was required to consider whether there were any governance issues that should be raised within the Annual Governance Statement, as well as the revised reporting lines of the Audit team. The Audit team now reported to the organisation and, in particular, to the Chief Executive, the leadership team and the Chairman of the Licensing and General Purposes Committee.

**RESOLVED:** That the Audit Manager's Report No. AUD1703 be noted.

#### **4. ACCOUNTING POLICIES AND RELATED MATTERS FOR THE YEAR 2016-17**

—

The Committee considered the Head of Financial Services' Report No. FIN1720 which reviewed the proposed accounting policies to be applied for the closure of the 2016/17 accounts. The accounts would be prepared in line with CIPFA's Code of Practice on Local Authority Accounting in the UK 2016/17. The Report also advised Members of the nature of updated disclosures required, reviewed the internal level of materiality and provided information about a prior period adjustment to be contained in the 2016/17 statement of accounts.

**RESOLVED:** That

- (i) approval be given to the adoption of the accounting policies, including the amendment disclosed in the Head of Financial Services' Report No. FIN1720 for the closure of the 2016/17 accounts; and
- (ii) the updated disclosures, internal level of materiality and information relating to a prior period adjustment to be made in the statement of accounts for 2016/17 be noted.

5. **APPOINTMENTS –**

(1) **Outside Bodies –**

**RESOLVED:** That the appointment of representatives to outside bodies for the 2017/18 Municipal Year, as set out in Appendix 1 (attached herewith), be approved.

(2) **Appointments and Appeals Panel –**

**RESOLVED:** That the following Members be appointed to serve on the Appointments and Appeals Panel for the 2017/18 Municipal Year (1 Conservative: 1 Labour: 1 UKIP and a representative of the Cabinet):

Conservative Group - Cr. S.J. Masterson with Cr. A. Jackman as Standing Deputy.

Labour Group - Cr. P.F. Rust with Cr. B. Jones as Standing Deputy.

UKIP Group - Cr. D.M.T. Bell (Position of Standing Deputy vacant)

Corporate Services Portfolio Holder - Cr. P.G. Taylor

(3) **Elections Group –**

**RESOLVED:** That the following Members be appointed to serve on the Elections Group for the 2017/18 Municipal Year:

Concessions and Community Support Portfolio Holder –  
Cr. G.B. Lyon

Chairman of the Licensing and General Purposes Committee –  
Cr. A. Jackman

Chairman of the Borough Services Policy and Review Panel – To be confirmed

Conservative Group - Cr. S.J. Masterson

Labour Group - Crs. K. Dibble and B. Jones

(4) **Licensing Sub-Committee –**

**RESOLVED:** That the following Members be appointed to serve on the Licensing Sub-Committee for the 2017/18 Municipal Year (3 Conservative: 2 Labour):

Conservative Group - Crs. Liz Corps, S.J. Masterson and Jacqui



Vosper

Labour Group -

Crs. B. Jones and L.A. Taylor

(5) **Licensing Sub-Committee (Alcohol and Entertainments) –**

**RESOLVED:** That:

- (i) the Licensing Sub-Committee (Alcohol and Entertainments) be re-established until the first meeting of the Licensing and General Purposes Committee of the 2017/18 Municipal Year, comprising any three trained members of the Licensing and General Purposes Committee; and
- (ii) the Head of Democratic and Customer Services be authorised to make appointments to the Licensing Sub-Committee (Alcohol and Entertainments) in accordance with the provisions agreed by the Committee at its meeting on 21st May, 2009.

(6) **Local Plan Members Group –**

**RESOLVED:** That the following Members be appointed to serve on the Local Plan Members Group for the Municipal Year 2017/18 on the basis of eight Members (5 Conservative: 2 Labour: 1 UKIP):

Leader of the Council -

Cr. D.E. Clifford

Environment and Service  
Delivery Portfolio Holder -

Cr. M.J. Tennant

Chairman of the Development  
Management Committee -

Cr. B.A. Thomas

Conservative Group -

Crs. R.L.G. Dibbs and A. Jackman

Labour Group -

Crs. M.J. Roberts and C.P. Grattan

UKIP Group -

Cr. D.M.T. Bell

The Meeting closed at 7.30 p.m.

CLLR. A. JACKMAN (CHAIRMAN)

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**LICENSING AND GENERAL PURPOSES COMMITTEE  
25TH MAY 2017**

**REPRESENTATION ON OUTSIDE BODIES 2017/18**

<b>NAME OF ORGANISATION</b>	<b>REPRESENTATIVE(S) 2017/18</b>
Age Concern, Farnborough	Crs. Liz Corps, L.A. Taylor and Jacqui Vosper
Aldershot & Farnborough Festival of Music & Art	Crs. D.M.T. Bell, Jennifer Evans and K.H. Muschamp
Aldershot Military Museum Strategic Local Agreement Meeting	Crs. Mrs. D.B. Bedford and B. Jones
Aldershot Town Centre Business and Retailers Group	Crs. M.L. Sheehan, M.S. Choudhary, A.H. Crawford and J.J. Preece
Basingstoke Canal Joint Management Committee	Crs. J.H. Marsh and L.A. Taylor with Crs. R. Cooper and C.P. Grattan as Standing Deputies
Blackbushe Airport Consultative Committee	Cr. Liz Corps with Cr. J.E. Woolley as Standing Deputy
Blackwater Valley Advisory Committee for Public Transport	Environment and Service Delivery Portfolio Holder (Cr. M.J. Tennant) and Cr. B. Jones with Crs. R. Cooper and M.J. Roberts as Standing Deputies
Blackwater Valley Countryside Partnership	Crs. L.A. Taylor and P.G. Taylor with Crs. C.P. Grattan and Barbara Hurst as Standing Deputies
Brickfields Country Park, Friends of	Three Manor Park Ward Members (Crs. D.E. Clifford, P.I.C. Crerar and B.A. Thomas)

<b>NAME OF ORGANISATION</b>	<b>REPRESENTATIVE(S) 2017/18</b>
Council for the Protection of Rural England (Hart & Rushmoor Group)	Cr. P.G. Taylor
Cove Brook Greenway Group	Crs. C.P. Grattan and Marina Munro
Enterprise M3 Joint Leaders Board	Leader of the Council (Cr. D.E. Clifford)
Farnborough Aerodrome Consultative Committee	Environment and Service Delivery Portfolio Holder (Cr. M.J. Tennant) and Cr. P.G. Taylor (as a representative of an adjoining ward) with Cr. Barbara Hurst as Standing Deputy
Farnborough Community Centre Executive Committee	Crs. Liz Corps and B. Jones
Farnborough and Cove War Memorial Hospital Trust Limited	Cr. R.L.G. Dibbs
457 Farnborough Squadron	Cr. J.H. Marsh
Farnham Quarry Liaison Group	One Aldershot Park Member (Cr. M.J. Roberts) with the other two Aldershot Park Members as Standing Deputies (Crs. T.D. Bridgeman and A.R. Newell)
Hampshire and Isle of Wight Local Government Association	Leader of the Council (Cr. D.E. Clifford) with the Corporate Services Portfolio Holder (Cr. P.G. Taylor) as Standing Deputy
Hampshire Buildings Preservation Trust AGM	Crs. D.S. Gladstone and Marina Munro
Hampshire Districts Health and Wellbeing Forum	Health and Housing Portfolio Holder (Cr. Barbara Hurst)

<b>NAME OF ORGANISATION</b>	<b>REPRESENTATIVE(S) 2017/18</b>
Hampshire Police and Crime Panel	Business, Safety and Regulation Portfolio Holder (Cr. K.H. Muschamp)
Local Government Association - General Assembly	Leader of the Council (Cr. D.E. Clifford)
North Hampshire Area Road Safety Council	Cr. S.J. Masterson with Cr. P.G. Taylor as Standing Deputy
North Hampshire Community Safety Partnership	Business, Safety and Regulation Portfolio Holder (Cr. K.H. Muschamp)
Joint Scrutiny Committee (Hart/Basingstoke/Rushmoor) North Hampshire Community Safety Partnership	Chairman of the Borough Services Policy and Review Panel and Vice-Chairman of the Policy and Review Panel and Cr. A.H. Crawford with Cr. B. Jones as Standing Deputy
Parity for Disability	Cr. Barbara Hurst with Cr. Sue Carter as Standing Deputy
PATROL Annual Joing Committee Meeting (formerly National Parking Adjudication Services)	Under review
Project Integra Strategic Board	Environment and Service Delivery Portfolio Holder (Cr. M.J. Tennant)
Royal British Legion (Farnborough Branch) Remembrance Day Arrangements	Cr. D.B. Bedford
Rushmoor Citizens' Advice Bureaux Trustee Board	Cr. Barbara Hurst and Cr. P.F. Rust

<b>NAME OF ORGANISATION</b>	<b>REPRESENTATIVE(S) 2017/18</b>
Rushmoor In Bloom Forum	Crs. Mrs. D.B. Bedford, M.S. Choudhary, Liz Corps, Jennifer Evans and C.P. Grattan
Rushmoor Local Strategic Partnership	Cr. K.H. Muschamp with Cr. Barbara Hurst as Standing Deputy
Rushmoor Mediation Management Committee	Crs. C.P. Grattan, M.D. Smith and P.G. Taylor
Rushmoor Sports Forum	Crs. Mrs. D.B. Bedford and Sue Carter
Rushmoor Swimming Association	Crs. D.S. Gladstone and G.B. Lyon
Rushmoor Voluntary Services Board	Cr. Barbara Hurst
Rushmoor Youth Forum	Crs. D.M.T. Bell, G.B. Lyon and L.A. Taylor
South East Employers – Full Meeting	Corporate Services Portfolio Holder (Cr. P.G. Taylor) with Cr. K. H. Muschamp as Standing Deputy
South East Employers – Local Democracy and Accountability Network	Crs. S.J. Masterson and P.F. Rust
South East England Councils (SEEC) All Member Meeting	Cr. Barbara Hurst
Southwood Golf Club Committee	Cr. D.S. Gladstone
Vivid Housing Group – Annual General Meeting	Health and Housing Portfolio Holder (Cr. Barbara Hurst)

<b>NAME OF ORGANISATION</b>	<b>REPRESENTATIVE(S) 2017/18</b>
West End Centre Management Committee	Crs. M.S. Choudhary and B.A. Thomas

# COMMUNITY POLICY AND REVIEW PANEL

Minutes of the meeting held on Thursday, 6th April, 2017 at the Council Offices, Farnborough at 7.00 pm.

## **Voting Members:**

Cllr. M.D. Smith (Chairman)  
Cllr. M.S. Choudhary (Vice-Chairman)

Cllr. R. Cooper  
Cllr. Jennifer Evans  
Cllr. A. Jackman  
Cllr. S.J. Masterson  
Cllr. J.J. Preece  
Cllr. P.F. Rust  
Cllr. J.E. Woolley

Apologies for absence were received on behalf of Councillor P.F. Rust.

## **1. MINUTES –**

The Minutes of the Meeting held on 2nd February, 2017 were approved and signed by the Chairman.

## **2. MENTAL HEALTH –**

The Panel welcomed Colin Alborough, Environmental Health Manager and Chairman of the Rushmoor Health and Wellbeing Partnership, who gave Members an introductory presentation on mental health in Rushmoor. It was noted that mental health was one of the three Key Priorities of the Rushmoor Health and Wellbeing Partnership, along with obesity and falls.

In comparison with national and regional averages, the Panel was advised that Rushmoor had high incidences of psychiatric disorder conditions and hospital stays for self-harm. Mental health had previously been identified as a Borough-wide issue and had been included in the recently published Rushmoor Strategic Partnership (RSP) Deprivation Strategy for Rushmoor. Funding had been provided by Hampshire County Council to pull together into one cohesive place the wide range of mental health information and services through the Connect to Support web page. This had been very effective in raising awareness of local mental health services, specifically the Wellbeing Centre in Aldershot and the Safe Haven Café.

Nick Parkin, Senior Commissioning Manager for Mental Health and Learning Disabilities, North East Hampshire and Farnham Clinical Commissioning Group, continued the presentation with an overview of the local mental health services commissioned by the North East Hampshire and Farnham Clinical Commissioning Group (CCG). The Panel was advised that the services offered had received national acclaim for their trailblazing work, and had successfully procured extra funding from

central government. Collaborative working with other local CCGs in Surrey had added to the effectiveness of the services being offered locally.

The Panel offered its congratulations for a comprehensive and informative presentation on such a complex area. There was an engaged discussion on various aspects of mental health, with specific references to locally available services and the focus on early identification and intervention. An invitation was extended to Members of the Panel to visit the Safe Haven Café to give them a first-hand appreciation of this aspect of the RSP project.

The Panel **NOTED** the presentation.

### 3. **CONNECT TO SUPPORT HAMPSHIRE (C2S) –**

The Panel welcomed Colin Alborough, Environmental Health Manager and Chairman of the Rushmoor Health and Wellbeing Partnership, who gave Members a presentation on Connect to Support Hampshire (C2S), a Directory of Services for care and support in Hampshire, funded by Hampshire County Council. The Directory was a one-stop online information and advice guide of local services for adults looking for information, community support and care options. It was targeted at Hampshire residents and health professionals, with input from a wide range of health partners.

The Panel was advised that this tool was in the process of being embedded through an ongoing District trial covering:

- Engagement of partners
- Training, including with specific touchscreen tablets
- Trials with selected GPs and hospitals

In respect of the training being provided, this was available to Members of the Panel who could also test the tool content and, in due course, could use the Directory as a means of engaging and helping residents. Further information would be emailed to Members.

The Panel **NOTED** the presentation.

### 4. **TROUBLED FAMILIES –**

The Panel welcomed Tony McGovern, Coordinator for the Rushmoor & Hart Supporting Troubled Families (STF) programme, who gave Members a presentation on the current position of the national STF initiative with regard to Rushmoor, and advised the Panel on key findings and developments. The presentation covered:

- Background to the Programme
- Hampshire Phase 1 Evaluation of the Programme by Portsmouth University
- Six Headline Criteria for identifying families in need
- 2016-17 Numbers
- Support available
- Learning points
- Contacts



The Panel was reminded of the public criticism of the national STF programme in 2016 and noted that the intention of the presentation was to address that negative publicity, dispel some of the rumours and to demonstrate the progress being made in the Rushmoor and Hart area as evidenced by the independent analysis carried out by Portsmouth University.

The Panel was advised that the programme had now settled down and good progress was being made in identifying and referring families in need, using a developing multi-agency approach. The Portsmouth University analysis showed that significant improvements had been made in terms of increased school attendance and reductions in crime / anti-social behaviour for families in the programme, with Rushmoor above the County average in a number of areas (e.g. 89% sustained improvement in terms of increased school attendance compared to 86% Hampshire average).

The Panel noted the specific process undertaken by the Rushmoor & Hart STF with its 'Early Help' weekly meetings with partner agencies, specifically identifying and agreeing on the best 'Family Lead' to make initial contact with the families. The Panel was reminded that there was no cost to the Council.

The Panel **NOTED** the presentation.

5. **WORK PROGRAMME –**

The Panel noted the Work Programme for the 2016/17 Municipal Year.

The Meeting closed at 9.00 p.m.

CLLR. M.D. SMITH (CHAIRMAN)

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# BOROUGH SERVICES POLICY AND REVIEW PANEL

Meeting held on Monday, 10th April, 2017 at the Council Offices, Farnborough at 7.00 p.m.

## **Voting Members:**

Cllr. A.R. Newell (Chairman)  
Cllr. M.S. Choudhary (Vice-Chairman)

Cllr. T.D. Bridgeman  
Cllr. R. Cooper  
Cllr. Liz Corps  
Cllr. Marina Munro  
Cllr. M.J. Roberts  
Cllr. M. Staplehurst  
Cllr. B.A. Thomas

## **1. MINUTES –**

The Minutes of the Meeting held on 14th November, 2016 were approved and signed by the Chairman.

## **2. PUBLIC SPACES PROTECTION ORDERS –**

The Panel welcomed Mrs. Caroline Ryan, Community Safety Manager and Mr. Moray Henderson, Anti-Social Behaviour Officer, who attended the meeting to give a presentation on the outcomes of the recent consultation on the proposed Public Protection Spaces Orders (PSPO) in the Borough. It was noted that PSPO's had been considered for both towns as part of the consultation process and officers were seeking the views of the Panel before taking the final report to the Cabinet for approval.

It was explained that, due to a change in legislation, the existing Designated Public Place Orders (DPPO), which were restricted to the control of drinking alcohol, were to be replaced with the new PSPO's which covered a wider range of issues. The current challenges in the Borough included: street drinking by adults, consumption of New Psychoactive Substances (NPS) and associated anti-social behaviour.

The intention of the PSPO, as laid out in the consultation documents, was to control the drinking of alcohol, the taking of New Psychoactive Substances, people urinating and defecating in public, people loitering and causing a nuisance and people loitering with the intent to beg without permission. It was noted that the consultation responses had shown overwhelming support for the proposed controls, and data showed that, overall, people experienced more anti-social behaviour in Aldershot town centre as a result of the night time economy. Issues in Farnborough related more to drunken behaviour and noise levels.

The Panel was advised that, once the Cabinet had ratified the decision, the Orders would be published and advertised. A six week period would then commence for “interested people” to appeal the Order. The Order would then be approved by the Police and the Police and Crime Commissioner, and a date of introduction would be set. The Order would then be advertised and signs erected in the town centres.

In conclusion, it was noted that very strong support had been shown within the consultation responses for the proposed measures, however there were some concerns about the homeless issues in Aldershot and the ability to enforce the orders. Overall the Panel supported the new measures and stressed the need to be “bold enough to enforce” and have the resources in place to support the proposed PSPO.

The Panel **ENDORSED** the proposed Public Spaces Protection Orders for the final report to the Cabinet on 2nd May, 2017.

### 3. **CONCESSION AND COMMUNITY SUPPORT PORTFOLIO –**

The Panel welcomed the Cabinet Member for Concessions and Community Support, Cr. Gareth Lyon, who attended the meeting to give an update on current work within the portfolio and priorities for the future. Items covered were as follows:

- **Future review/extension of the local ward grant scheme** - It was noted that in September 2016 each Ward had been allocated £500 from the Community Grants Fund. The three Ward Councillors could use the £500 to support local good causes in their Wards. It was reported that all the money had been allocated for 2016/17.

The Community Grants Fund contained £21,000 and for 2017/18 Cr. Lyon was considering that each ward should be allocated £1,000. The remaining balance in the fund would be available to Cr. Lyon to allocate as required across the Borough.

All Members would be consulted on this increase in funding to each ward.

The Panel **ENDORSED** the proposed approach.

- **Volunteers Week/”Get Involved” Fair** – The Panel noted that Cr. Lyon had been working with officers and Rushmoor Voluntary Services to arrange a “Get Involved” Fair on 3rd June, 2017 in Aldershot town centre. Invites had been sent to all voluntary organisations in the Borough informing them of the event and requesting interest in participating. Organisations would be encouraged to join with other similar groups, for example, scouting groups would be placed together on one stall. Stalls would be free of charge and the event would run from 10 a.m. to 3 p.m. on Union and Wellington Street. Promotion would be managed through the Communications team.
- **The Good Causes Lottery** - The Panel was updated on progress with the Good Causes Lottery. It was noted that the application for the gambling licence was being processed and it was hoped that it would be launched around the

same time as Volunteers Week. It was reported that, so far, 30 groups had signed up to be beneficiaries of the lottery and it was hoped that there would be around 60 by the launch date.

- **Promoting elections and electoral registration** – The Panel discussed the issues around maintaining the numbers of residents registered on the electoral roll and accessing hard to reach groups to encourage electoral registration. It was advised that young people were a particularly hard group to reach and it was important to ensure this demographic understood the importance of democracy and its effects on the community.

A discussion was also held on online voting. It was advised that online voting could not be instigated at a local level, although central government remained keen to hear views on the issue.

It was proposed that an update would be given at a future meeting of the Panel on the Review of Electoral Services, which was currently taking place.

- **Organisations seeking rent/rate relief** – there were three elements to rent and rate relief support initiative:
  - Discretionary – this relief would be granted at the discretion of the Council, historically the football clubs had received discretionary relief
  - Hardship – if a business was failing, relief could be granted for a short period of time
  - Enterprise – if a business was looking to move out of the Borough or set up elsewhere, the Council had the power to reduce their business rates for a period of time as an incentive to set up/remain in the Borough

The Panel noted that charities received 80% relief from central government and the remaining 20% was generally picked up by the local authority. It was advised that smaller charities received the full 20%, although larger charities would need to provide financial data and may not receive the full 20% from the local authority.

- **Other ways of working with voluntary organisations/community groups** – Cr. Lyon advised that the voluntary sector provided good value for money within the Borough, for every £1 there was a return in services to the value of £8-£12. However, consideration needed to be given to better ways of joint working and sharing best practice across the voluntary sector, particularly those in similar fields. It was advised that a survey would be carried out after the May, 2017 elections to establish what charities/voluntary organisations had and what they would be willing to share with others. The Panel would be consulted on the data returned from the survey.

Consideration would also be given to Community Engagement/Neighbourhood Involvement, to build capacity within communities. A Community Forum was proposed for the Autumn of 2017 at which communities would be brought

together to establish the requirement/needs of their community, get people talking and build bridges.

<b>Action to be taken</b>	<b>By whom</b>	<b>When</b>
To provide an update on the current Review of Electoral Services.	Andrew Colver – Head of Democratic and Customer Services	Autumn, 2017

#### 4. **WORK PROGRAMME –**

The Panel noted the current work programme and were advised that Citizens Advice Rushmoor had requested to attend a future meeting of the Panel.

The meeting closed at 8.32 p.m.

CLLR. A.R. NEWELL (CHAIRMAN)

# ENVIRONMENT POLICY AND REVIEW PANEL

Meeting held on Tuesday, 11th April, 2017 at the Council Offices, Farnborough at 7.00 p.m.

## **Voting Members:**

Cllr. R.L.G. Dibbs (Chairman)  
Cllr. Sophia Choudhary (Vice-Chairman)

Cllr. Mrs. D.B. Bedford  
Cllr. K. Dibble  
Cllr. D.S. Gladstone  
Cllr. C.P. Grattan  
Cllr. Marina Munro  
Cllr. J.J. Preece

(One vacancy on this Panel)

## 1. **MINUTES –**

The Minutes of the Meeting held on 31st January, 2017 were approved and signed by the Chairman.

## 2. **RUSHMOOR LOCAL PLAN – FINAL DRAFT SUBMISSION –**

Keith Holland, Head of Planning Services, attended the meeting to present the final draft submission version of the Rushmoor Local Plan. The Plan had already been reported to Cabinet and would be considered at Full Council on 20th April. The single Local Plan covered the period 2014-2032, however there was an expectation from Government that it would be renewed every five-years.

The Panel had received a presentation on the content of the Local Plan at the 8th November meeting. The spatial strategy, shaping places and meeting local needs policies were highlighted as particular areas of interest. The Panel was also advised that there had been changes to the affordable housing requirement which was now that 30% affordable housing was required for developments of eleven dwellings or more, with a minimum of 20% in town centres. The requirement for affordable housing was based on viability.

The timetable for the draft submission included a six week consultation period ending 16th June<sup>1</sup>, submission to the Secretary of State in Autumn 2017, an Independent Inspector hearing in early 2018, with adoption of the Plan expected in Summer 2018.

The Panel discussed the Plan and raised the issue of cooperation with neighbouring authorities. The Panel was advised that all councils had a duty to cooperate with neighbouring authorities and a Memorandum of Understanding would be signed between Rushmoor, Hart and Surrey Heath. Waverley and Guildford Councils were also being kept informed of progress and would be consulted.

The Panel **NOTED** the presentation.

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<sup>1</sup> Due to purdah the start of the consultation was postponed to 9th June and would end on 21st July 2017

### 3. **WASTE RECYCLING CONTRACT –**

James Duggin, Contracts Manager, introduced Serco, the new contractor appointed to provide waste and recycling services in Rushmoor. Mike Boulton - Managing Director, Mark Barnfield – Serco Bid Manager for Rushmoor Bid, Martin Froud – Serco Technical Director and Antony Draper – Mobilisation Lead attended the Panel to present details on the waste collection, street cleansing, grounds maintenance and commercial waste services provision. The Environment and Service Delivery Portfolio Holder, Cllr Martin Tennant, was also present for this item.

Serco had developed the bid to meet the Council's aims and objectives. The Panel received details on the various elements of the bid and new initiatives that would be trialled. Some new initiatives included introducing community champions to identify issues, provide better real time information using mobile devices and providing an environmental improvement fund to clean up the Borough.

There was a commitment in the bid to improve recycling and composting in the Borough. Initiatives would include supporting marketing and communication to increase subscribers to the chargeable green waste collection, inform residents about waste minimisation and recycling and launch a 'grab more glass' campaign. It was proposed that additional materials including small electrical items would be accepted for recycling in future. There would also be a real time IT solution to enable effective management of contamination of recycling.

The Panel discussed the recycling initiatives and the Portfolio Holder for Environment and Service Delivery provided some details on the other initiatives being explored. It was hoped that Hampshire County Council would soon be increasing the types of materials accepted for recycling which would reduce the level of contamination. Discussions were being held with Serco on the possible introduction of kerbside textile collection. There was some discussion on the measurement of recycling which was currently determined by weight rather than volume. The Panel was advised that, if the measurement changed to volume or waste to landfill, then Rushmoor would be rated as a top performing Council. The Panel thanked Serco for attending.

The Panel **NOTED** the presentation.

### 4. **FARNBOROUGH TOWN CENTRE WORKING GROUP –**

The Panel **NOTED** the action notes from the Farnborough Town Centre Working Group meeting held on 15th February, 2017.

### 5. **WORK PROGRAMME –**

An item on Christmas Lights would be added to the work programme for the September meeting. The Panel **NOTED** the current work programme.

The Meeting closed at 8.35 p.m.

CLLR. R.L.G. DIBBS (CHAIRMAN)

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# LEISURE AND YOUTH POLICY AND REVIEW PANEL

Meeting held on Monday, 5th June, 2017 at the Council Offices, Farnborough at 7.00 p.m.

## **Voting Members:**

Cllr. Mrs. D.B. Bedford (Chairman)  
Cllr. Liz Corps (Vice-Chairman)

Cllr. T.D. Bridgeman  
Cllr. J.B. Canty  
Cllr. Sue Carter  
Cllr. Sue Dibble  
Cllr. J.H. Marsh  
Cllr. L.A. Taylor

Apologies for absence were submitted on behalf of Councillor P.I.C. Crerar.

## 1. **APPOINTMENT OF CHAIRMAN –**

**RESOLVED:** That Cr. Mrs D.B. Bedford be appointed as Chairman of the Panel for the 2017/18 Municipal Year.

## 2. **APPOINTMENT OF VICE-CHAIRMAN –**

**RESOLVED:** That Cr. Liz Corps be appointed as Vice-Chairman of the Panel for the 2017/18 Municipal Year.

## 3. **MINUTES –**

The Minutes of the Meeting held on 3rd April, 2017 were agreed as a correct record.

## 4. **APPOINTMENTS TO PANEL GROUPS –**

### (1) **Mid-Cycle Group –**

It was **AGREED** that the membership of the mid-cycle meeting group for the Municipal Year 2017/18 would be, the Chairman (Cr. Mrs D.B. Bedford), the Vice-Chairman (Cr. Liz Corps) and Cr. T.D. Bridgeman.

### (2) **Lido Working Group -**

It was **AGREED** that the membership of the Lido Working Group for the Municipal Year 2017/18 would be as follows, the Vice-Chairman (Cr. Liz Corps) and Crs. Sue Carter, A.H. Crawford, A.R. Newell, M.J. Roberts and B.A. Thomas. The Portfolio



Holder for Leisure and Youth (Cr. M.L. Sheehan) would be invited to meetings as required.

## **5. HEALTHY WEIGHT AUDIT QUESTIONNAIRE–**

Mr. Martin Sterio, Health and Physical Activity Officer, attended the meeting to give a presentation on the forthcoming Healthy Weights Audit. It was reported that obesity in children had been increasing both nationally and on a local level. The questionnaire aimed to gather information from schools on how they addressed issues relating to healthy weights. This data would be complemented by an environment and infrastructure audit of green and open space, leisure facilities, infrastructure for safe play and food outlets in each catchment area.

The Panel reviewed statistics that showed the percentage of overweight/obese children in Year Reception and Year 6. Rushmoor had been highlighted as having one of the highest increases across the county, with growth rising from 22.1% (YR) to 34.0% (Y6). Comparisons were drawn between districts with similar demographic make-up within Hampshire, such as Test Valley, Fareham and East Hants, which all had much lower increases.

The questionnaire would cover a range of areas relating to the issues, these included:

- The National Child Measurement Programme
- School outdoor space
- Healthy eating
- Physical Activity
- Active Travel
- Use of the Pupil PE Sports Premium
- Best practice examples

The outcomes of the audit would help to determine an obesogenic rating for each school based on its catchment area. Once the data has been analysed, partnership working would be considered to establish how partners could work together to implement a series of intervention initiatives, an example of which could be incorporated within the new leisure contract. The Council would also consider a partner based strategy to tackle the issue.

The Panel discussed the issues and raised a number of queries relating to school dinners, guidance and monitoring of healthy lunch boxes and tuck shop offers. It was noted that all these issues would be addressed via the questionnaire. Cr. Sue Carter suggested writing to Jamie Oliver inviting him to visit our schools as part of his healthy eating campaigning, It was agreed that a letter to Mr. Oliver could be sent once the data for the audit had been examined.

A discussion was held on the methods used to get to schools and schemes available to promote alternatives to driving. The Panel stressed the importance of encouraging parents and children to walk to school.

In response to a query it was noted that follow up work could include monitoring the secondary schools and looking at what children actively involved in sports clubs were eating, as a comparison.

The Chairman thanked Mr. Sterio for his presentation and **AGREED** that a report would be presented to the Panel on the survey results.

6. **WORK PROGRAMME –**

The Panel **NOTED** the current work programme and it was agreed that a schedule would be set at the next meeting of the Mid-Cycle Group. Members were asked to contact the Panel Administrator if they had any issues they wished to be considered.

The meeting closed at 7:56p.m.

CLLR. MRS. D.B. BEDFORD (CHAIRMAN)

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# ENVIRONMENT POLICY AND REVIEW PANEL

Meeting held on Tuesday, 6th June, 2017 at the Council Offices, Farnborough at 7.00 p.m.

## **Voting Members:**

Cllr. D.S. Gladstone (Chairman)  
Cllr. Sophia Choudhary (Vice-Chairman)

Cllr. Mrs. D.B. Bedford  
Cllr. J.P. Canty  
Cllr. K. Dibble  
Cllr. C.P. Grattan  
Cllr. A. Jackman  
Cllr. Marina Munro  
Cllr. J.J. Preece

## **1. APPOINTMENT OF CHAIRMAN –**

**RESOLVED:** That Cllr. D.S. Gladstone be appointed Chairman for the 2017/18 Municipal Year.

## **2. APPOINTMENT OF VICE CHAIRMAN –**

**RESOLVED:** That Cllr. Sophia Choudhary be appointed Vice-Chairman for the 2017/18 Municipal Year.

## **3. MINUTES –**

The Minutes of the Meeting held on 11th April, 2017 were approved and signed by the Chairman.

## **4. HIGHWAY AGENCY AGREEMENT –**

John Trusler, Principal Engineer, advised the Panel on the current position with highway development control and traffic management following changes to the County Agency Agreement and a subsequent reduction in funding. There had been a number of savings introduced which included the reduction of work on traffic management schemes which were not led by safety or legal requirements. Traffic management would also no longer include the provision of minor signs and lining. However, the function of issuing temporary traffic regulation orders had been retained which generated income for the Council. Rushmoor had also retained the ability to implement on-street parking but funding would need to be identified; no schemes could be implemented without being referred to the relevant County Councillor.

As part of the Parking Strategy Review a Traffic Management workshop had been arranged for Members where the changes would be covered in more detail. All

Members had been invited to attend. The workshop would also provide an opportunity for Members to learn about the steps required to develop a traffic management scheme, provide the tools to go through the evaluation process with residents and engage with residents to explore options and assess the viability of traffic management schemes.

In order to address the reduction in funding, the traffic management team had been restructured on an incremental basis. Senior posts had been replaced to reflect the reduced responsibility of the roles which had provided an overall reduction in staff costs.

The funding for the Transportation Strategy Officer post had been reduced which only allowed for 2-days per week, however alternative funding had been sourced for an additional day. Pre-application charging had been introduced for validation work of applications prior to submission which provided an income stream to supplement the resource.

Andy Ford, Parks Manager, provided details on the changes to the environmental works as a result of the County reductions. Since 1st April 2017 the responsibility for the inspection and maintenance of highway trees had returned to the County Council. The County had also reduced the number of weed sprays on the Highway network from two to one annually. To enable the service to be maintained at the current level the Serco contract had been drawn up to include two additional weed sprays per annum. The funding for County Council maintenance of grass, shrubs and hedges had been cut by 35% (£47,000 per annum) and options were being considered by the Council which could either maintain the current standards or minimise the impact on the environment.

The Panel discussed the presentation and highlighted that residents were paying more to the County Council yet receiving fewer services. The Panel **NOTED** the update on the Highway Agency Agreement.

## **5. ALDERSHOT REGENERATION UPDATE –**

Nick Irvine, Principal Planning Officer, updated the Panel on the progress of the regeneration of Aldershot. The Panel received information on the regeneration of key sites within the town which included The Galleries, Union Street East, Aldershot Station and Princes Hall. All of the plans were at early stages and further work would be carried out over the coming months.

The Panel discussed the presentation and acknowledged that there was still a lot of work to be carried out before any of the plans could be progressed to the planning application stage. The Panel **NOTED** the presentation.

## **6. CAR PARK STRATEGY DEVELOPMENT UPDATE –**

Lorraine Murray, Systems Thinking Analyst, provided an update on the progress of the development of the Car Parking Strategy. A Member Working Group had been formed to support the delivery of the Council's new Parking Strategy to address a

range of parking issues in the Borough and balance the need to maximise income and support economic growth and town centre regeneration.

The Working Group had developed a programme of prioritised work which included four main areas: revised standards for residential parking; parking for residents; pay and display; and, school safety. The parking standards had been considered and surveys had been carried out to gather evidence to identify how well the current standard was working. The results of the surveys had been evaluated along with other evidence and a number of issues had been identified that needed to be addressed when the parking standards were being revised. The revised parking standards would be presented to Cabinet on 27th June 2017.

Resident's on-street parking had also been examined by the Working Group and as a result the Traffic Management Workshop had been arranged as highlighted earlier in the meeting which Members were encouraged to attend. The next stage for the Working Group was to review parking tariffs which would take into account managing income generation, encouraging more footfall and supporting regeneration. Work on the review of tariffs was currently underway which would be considered by the Working Group at a meeting on 20th July, 2017.

The Panel **NOTED** the presentation.

## **7. APPOINTMENTS FOR 2017/18 –**

### **(1) Mid-Cycle Meetings –**

It was agreed that Cllr. J.J. Preece would attend the mid-cycle meetings in 2017/18 as the representative of his political group, along with the Chairman and Vice-Chairman.

### **(2) Farnborough Town Centre Working Group –**

It was agreed that Cllrs. J.B. Canty, R.L.G. Dibbs, C.P. Grattan, D.S. Gladstone, A. Jackman, Marina Munro, L.A. Taylor and P.G. Taylor would comprise the Farnborough Town Centre Working Group during 2017/18.

## **8. WORK PROGRAMME –**

The Chairman circulated a report setting out proposed items for the 2017/18 work programme. The issues would be discussed at the mid-cycle meeting which would be arranged for mid-July. Members were invited to submit comments to the Chairman on the proposed work programme prior to the mid-cycle meeting. The Panel **NOTED** the proposed work programme.

The Meeting closed at 9.05 p.m.

CLLR. D.S. GLADSTONE (CHAIRMAN)

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